

Waverly Public Library Board of Trustees Minutes

April 8, 2025

The Waverly Public Library Board of Trustees meeting was called to order by Diana Blake at 5:15 p.m., April 8, 2025, at the library.

Present: Diana Blake, Ross Helgevold, Elaine Main, Jim Janssen, Erin Jones, Bob Wharram, Deanna McCue.

Also present: Library Director Sarah Meyer, City Council Rep. Anne Rathe

Absent: Linda Podhajsky, James Perry

1. **Motion by McCue** to approve Agenda, seconded by Jones. Approved.
2. **Motion by Janssen** to approve March 2025 Meeting minutes, seconded by Main. Approved.
3. Financials presented by Budget & Finance Committee. Of note are expenses for repairs to an air handler. The committee continues to keep an eye on utility costs. **Motion from committee** to approve financials per standing resolution. (no second needed) All in favor, *approved*.
4. Personnel & Policies Committee presented further information on compensation comparisons for library directors and ways in which the committee is trying to establish benchmarks for that comparison. Discussion included comparisons of other Iowa libraries' staff and program offerings.
5. Janssen provided an update on the WPL Director Evaluation process, which is underway.
6. Blake provided a review of Iowa Code, procedures, and best practices concerning closed sessions.
7. Following discussion, the Building & Grounds committee received board consensus for using Carl Dillon memorials to assist with a Waverly Garden Club proposal for an improvement to the Library property.
8. Other Reports
 - A. Make Room for Renewal: The remainder of pledged giving continues to come in.
 - B. Personnel & Policies Committee: Minutes submitted. Continuing work on the Strategic Plan.
 - C. Waverly Public Library Foundation reports two new members, Ross Helgevold & Steve Egli.
 - D. Director Comments: Council has approved the concrete repair project for the back parking lot.
8. Motion to adjourn by Jones. Adjourned.

Respectfully Submitted,
Ross Helgevold