

Waverly Public Library Board of Trustees Minutes (amended)

March 12, 2024

Diana Blake called the meeting of the Trustees of the Waverly Public Library to order at 5:20 p.m., Tuesday, March 12, in the fellowship hall of Redeemer Lutheran Church.

Present: Diana Blake, Jim Janssen (via Google meeting), Erin Jones, Elaine Main, Deanna McCue, James Perry, Linda Podhajsky (at 6 p.m.), Bob Wharram (who received a board welcome).

Also present: Sarah Meyer, library director.

Absent: Ross Helgevold; Ann Rathe, city council representative.

The **agenda** was approved (McCue moved/Jones seconded), and the **minutes** from February 13, 2024, were approved (McCue/Wharram).

Financials for February 2024 were approved as per standing resolution (Main/Jones). Alpha Pi chapter of Delta Kappa Gamma is providing support for Reach Out and Read books. City software is not yet able to provide personnel figures, and Meyer will email them to trustees when they become available.

State Library funding of \$8,600 will be used for technology upgrades—computer replacements, hardware/software, CPU holder, monitors, and license upgrades. Front-loading some of next year's software costs will be explored.

The library's projected **2024-25 budget** cuts \$13,923 more than necessary; therefore, the library will ask for that money to be added to its 2024-25 budget. Meyer will report back to the trustees after talking with the city. The city's budget hearings are March 25 and April 8.

Budget cuts mean that, after May, the library will no longer be open on Sunday.

It was noted that the Waverly Public Library ranks well in its Iowa Library Association size category for number of programs, attendance at programs, and year's total attendance. Waverly has the highest per capita income in its category.

Construction currently includes ceiling painting, brickwork from fireplace to ceiling, and visible outdoor masonry. A change order will put some lighting on separate controls. A donor has selected the Everbright light wall (color dial-able puff lights) as a naming gift.

The **Make Room for Renewal** campaign surpassed its \$2.9 million goal.

Building and grounds committee will visit the Storytree in West Des Moines Friday, March 22. Drawings of upcoming furniture show numerous colors and arrangements. Photos of construction progress are available on social media.

Personnel and policies committee GoogleMeets at 3 p.m., Friday, March 15, to review half of the updated city employee handbook, among other items.

As a member of the **budget and finance committee**, Perry encouraged work toward the library's vision and strategic planning. A monthly bookmobile report and staff work report were requested.

Waverly Public Library Foundation's annual meeting will plan its annual campaign and a change of by-laws.

After construction is complete, **Friends of the Waverly Public Library** will be asked to report to trustees monthly.

Blake read a letter from Kris Fagre explaining her resignation.

Blake emphasized the importance of knowing accurate information about the library; communicating well, including communication with the city; and facilitating positive city and public expectations of the library.

The meeting **adjourned** at 7:20 p.m. (McCue/Jones).

Next meeting is 5:15 p.m., Tuesday, April 9.

Respectfully submitted,
Elaine Main,
Secretary pro tem