

The Waverly Public Library Board of Trustees met at 5:15 p.m., February 13th 2024 at the Redeemer Lutheran Church fellowship hall.

Present: Blake, Helgevold, Janssen, Jones, Kahler, Main, McCue, and Perry.

Also present: Library Director Sarah Meyer, Waverly City Administrator James Bronner, Human Resources Director Danielle Stratton, Jason & Kathy Schaufenbuel (librarian), Emily McClimon (librarian), Trevor Krug (librarian).

1. Meeting called to order by Blake at 5:15 p.m.
2. Motion by Jones to approve Agenda, seconded by Janssen. Approved.
3. Motion by Janssen to approve January 2024 Meeting minutes, seconded by Main. Approved.
4. Director Meyer provided summary of expenses for the WPL. Motion by Jones to approve financials per standing resolution, seconded by Janssen. Approved.
5. Main provided a very minor word addition for the Gifts Policy and the Book Mobile policy from the Personnel & Policies Committee. Both approved unanimously.
6. Bronner provided background information as to why there are broad cuts being applied to the city budget. Due to this, the Waverly Public Library now has \$150,000 to remove from its 24-25 budget. Discussion was held on ways this would impact staff and their workload as well as services and commodities. Three proposals were drawn up and provided to the board by Meyer. After further discussion, a modified budget reduction plan was proposed by McCue, seconded by Main. This proposal would:
 - a. Eliminate at Part Time Librarian position.
 - b. Reduce paid clerks.
 - c. Reduce the Services and Commodities line items, with a larger reduction in Media above others.
 - d. Closing the library on Sundays.
 - i. Roll Call Vote was taken: Blake - Yes, Helgevold - Yes, Janssen – Yes, Jones – Yes, Main – yes, McCue – yes, Perry – no. Motion passed.
7. Other reports:
 - a. McCue provided a brief update on the Make Room for Renewal fundraising efforts which are just about \$25,000 short of goal.
 - b. Andrew Kahler announced his resignation from the board effective 2/13.

Motion by Jones to adjourn meeting, seconded by McCue, adjourned at 7:35.

Signed: Andrew Kahler