

The Waverly Public Library Board of Trustees met at 5:15 p.m., January 16<sup>th</sup>, 2024 in the Ike Akerman City Council chambers in Waverly City Hall (rescheduled and moved due to inclement weather).

Present: Blake, Helgevold, Janssen, Jones, Kahler, Main, and McCue.

Also present: Library Director Sarah Meyer, City Council representative Anne Rathe.

1. Meeting called to order by Blake at 5:15 p.m.
2. Motion by Jones to approve Agenda, seconded by Main. Approved.
3. Motion by Janssen to approve December 2023 Meeting minutes, seconded by Jones. Approved.
4. Director Meyer provided summary of expenses for the WPL. Motion by Main to approve financials, seconded by Janssen. Approved.
5. A budget has been submitted to the City of Waverly, with the Waverly City Council's first meeting being 1/20. Meyer indicated that the city administrator had brought forth the idea of potentially using the city's IT provider for the WPL's system administration needs. Meyer has started a compilation of tasks and work completed by the WPL's current system admin. He currently works part time, approximately 20 hours a week.
6. Meyer provided a quick update on the Bookmobile, it is being titled and was garaged during the most recent snow storm. The bookmobile is still being stocked and the hope is to take into the community in the coming weeks.
7. Make Room for Renewal Updates:
  - a. The teen area is enclosed. HVAC is being installed with some change orders being submitted related to this and some other minor items.
  - b. While preparing for the tree footings, some very large cement blocks were found under the floor of the library. These are left over from the previous power station here, and it is now being determined if the tree can be anchored directly to these.
  - c. Building and Grounds has continued to have extensive talks with the two furniture companies. They indicated that both companies may be used for different finishes in the library.
  - d. McCue provided a current overview of the fundraising efforts. Amount remaining to raise is right around \$26,000.

Motion by Jones to adjourn meeting, seconded by McCue, adjourned at 6:25.

Signed: Andrew Kahler