

The Waverly Public Library Board of Trustees met at 5:15 p.m., October 10th, 2023 in the Waverly Public Library conference room.

Present: Blake, Helgevold, Janssen, Jones, Kahler, Main, McCue, and Podhajsky.

Also present: Library Director Sarah Meyer, City Council representative Brian Bergan.

1. Meeting called to order by Blake at 5:15 p.m.
2. Motion by Podhajsky to approve Agenda, seconded by Janssen. Approved.
3. Motion by Main to approve September 2023 meeting minutes, seconded by Podhajsky. Approved.
4. Motion by Main to approve September 2023 Financials, seconded by Jones. Meyer provided a brief overview of checks and payments made during the month, there were two higher than normal maintenance payments for the water softener and HVAC. Approved.
5. A. McCue provided an update on the Room for Renewal fundraising. The WPL has been awarded an Iowa CAT grant in the amount of \$375,000. Some stipulations are required with this grant, but this brings the total for grants awarded for the project to approximately \$997,000. Overall 2.817 million has been raised for the project. Meyer reached out to the paper to provide a press release as well as provide an updated project cost. This increased construction cost has also been added to the website.
B. Building and grounds met with LFI to discuss furniture options for the renewal. No bid has been received from them yet, but they did provide a bid in the amount of \$103,000 for moving books/furniture during the renovation, making adjustments to shelving and then returning books once construction is complete. Building and Grounds may seek another bid for furniture as well.
C. Older furniture in the library that has no real significance but needs to be replaced will be sold or auctioned off by either the staff or a volunteer group. Providing the public with an option to purchase if they would like. Unsold furniture will most likely be donated.
D. The Carnegie furniture that the WPL has needs to be refinished. Meyer reached out to Ye Old Strippery who had completed work on the furniture when originally moving into the current library location. He projected cost would be under \$10,000 to complete this work, a motion was made by Janssen, seconded by McCue to use of funds from the Room for Renewal project to refinish and repair the Carnegie furniture. Further discussion from the board resulted in the

motion being tabled for a later date once the bids for construction have been received and a more finalized furniture budget has been set.

E. Meyer advised the WPL will rent four PODS to store furniture, books, and other items that won't be used during construction. Estimated cost is \$7,800.

F. Construction bids for the Room for Renewal project are due by 10/17 at 3 p.m. The board will meet once these are received to review with Studio Melee and discuss proceeding forward with the renovation.

6. Motion from McCue seconded by Janssen to request 4% from Bremer County board of supervisors as an increase for the BCLA budget request. Approved.
7. Main with Personnel & Policies committee provided an update on the Behavior policy. Unanimously approved.
8. Reports provided by Meyer, the bookmobile is set to be inspected by the WPL's consultant on 10/25. Delivery to be determined.
9. Motion by Kahler seconded by Janssen to adjourn at 6:28.

Signed: Andrew Kahler