

The Waverly Public Library Board of Trustees met on tuesday, October 12, 2021 in the Waverly Room. The meeting was called to order by President Ross Helgevold at 5:15 p.m.

Present: Diana Blake, Ross Helgevold, Erin Jones, Andrew Kahler, Elaine Main, Deanna McCue, Linda Podhajsky. Absent: Janssen and Perry.

Also present: Library Director Sarah Meyer-Reyerson, City Council Liaison Brian Birgen; Librarians & Staff: Jeni Mein, Bethany Nelson, Kris Fagre, Emily McClimon;

1. On motion of Main the agenda was approved.
2. On motion of Blake the September minutes were approved as corrected.
3. On motion of Blake the financials were approved per standing resolution.
4. On motion of Jones the recommendation, [including changes (except warranty), and adding video security system and interior LCD monitor] from Specialty Vehicle Services consultant, Michael Swendrowski, to contract with Farber Specialty Vehicles to build a library outreach vehicle for Waverly Public Library was approved.

#### 5. Reports

Twelve members of the staff attended the Iowa Library Conference in Des Moines. Kris Fagre and Bethany Nelson presented Waverly Public Library's Reach Out and Read program.

Building and Grounds met September 23 and September 30 with Studio MELEE and October 5, 2021.

Budget and Finance met October 5 and will meet October 26, 2021 at 3:00 p.m. to begin the process of preparing budget request FYE June 30, 2023.

Personnel & Policies will meet October 27, 2021 at 8:30 a.m.

Meyer-Reyerson informed the Board that the Annual Survey for the State Library of Iowa 2020-21 is due at the end of October.

On motion of Blake the meeting was adjourned at 6:20 p.m.

The next regular meeting will be Tuesday, November 9, 2020 at 5:15 p.m.

Secretary Linda Podhajsky