

Waverly Public Library
Board Meeting
May 11th, 2021

The Waverly Public Library Board of Trustees met at 5:15 p.m., May 11th, 2021, in-person socially distanced in the Library's Bremer Room.

Present: Diana Blake, Elaine Main, Deanna McCue, Erin Jones, Jim Janssen, James Perry;

Absent: Andrew Kahler, Ross Helgevold, Linda Podhajsky;

Also present: Library Director Sarah Meyer-Reyerson, Administrative Assistant Jenifer Mein, Librarian Bethany Nelson, and W-SR graduating Library staff member Emma Heying.

Meeting called to order at 5:15 p.m. by Blake.

Motion to approve the Agenda by McCue, Second Main. Approved.

Motion to approve the minutes of the April 2021 meeting. Moved Janssen, second McCue. Approved. A note was made by Main that the final line, stating the date of the next board meeting, was inaccurate.

Motion to approve the April financials per standing resolution by Janssen; Second from Jones; Approved. Financials - Overdrive is for eBooks and eAudiobooks, both were for additional copies of popular books that we've added to our Overdrive Advantage collection--This helps alleviate long holds lists. The amount spent in the Media line on World Archives was asked about. This is a research database that allows access to historic newspapers from all across the US. The library has had this database for several years and researchers find it very valuable. Blake asked about having unspent funds in building maintenance and repair, asking if we would be spending those. Meyer-Reyerson explained that this line item is variable based on what happens with the building throughout the year. Janssen pointed out remaining funds in the capital expenditures line. Meyer-Reyerson noted face-out new book display shelving, paving of garden paths, storyboards, and Windows 10 computers will come from this line. Main asked about the TixKeeper/Grimes PL expense. Meyer-Reyerson explained that this is for our portion of the Adventure Pass software.

Library Staff Introduction. Meyer-Reyerson introduced library page Emma Heying. She will be graduating this year and going to Luther College in the fall. Congratulations, Emma! Thank you!

Architect candidates. Jones gave a report on the Building and Grounds Committee's progress with selecting an architecture firm. Staff contacted 5 firms, heard from 4, and met in-person with 3. The B&G Committee was able to meet with the 2 firms that staff brought forward from those meetings: INVISION and Studio Melee. The committee's plan is to come to the June board meeting with a suggestion on which firm to move forward with. There was some board discussion on architect fees and approaches, project timeline, public input, and use of KBA study. More information will come from the B&G Committee for the next meeting. The WPLF Investment Committee is meeting Friday of this week to review investments and paperwork moving investments to managed accounts.

Mask-wearing in City buildings. Meyer-Reyerson reported that the City mask mandate will expire at the end of the month. Based on her conversations with Bill Werger, a library-board-approved mandate for the library only, would likely not stand legally. At the end of the month, the library's plan is to return to strongly suggesting mask usage and having masks available.

Bookmobile. The final bookmobile specifications just came in from Michael Swendrowski today. Staff will review them, and the next step will be bidding the project out.

Trevor Krug is a new library circulation clerk. The library will do a presentation at the next city council meeting.

Nelson reported on the library's summer programs.

McCue moved to adjourn. Main seconded. Motion to adjourn carried.

Next Regular Library Board Meeting: Tuesday June 8th, 2021.

Respectfully submitted,
Sarah Meyer-Reyerson & Bethany Nelson