

The Waverly Public Library Board of Trustees met at 5:15 p.m., April 13, 2021, in-person socially distanced in the library public meeting space with some joining via Google meets.

Present: Diana Blake, Elaine Main, Deanna McCue, Erin Jones, Jim Janssen, Andrew Kahler, Ross Helgevold, James Perry, Linda Podhajsky

Also present: Library Director Sarah Meyer-Reyerson, City Council Liaison Brian Birgen, Administrative Assistant Jenifer Mein, Librarian Bethany Nelson

- 1) Meeting called to order by President of the Board Perry at 5:19 p.m.
- 2) Motion to approve the Agenda by Blake, Second Janssen. Approved
- 3) Motion to approve the minutes of the March 2021 meeting. Moved Main, second Blake. Approved.
- 4) Motion to approve the March financials per standing resolution by Blake. Approved.
- 5) Discussion of financials:
 - a) We are now in the final quarter of the financial year.
 - b) Personnel budget is on track.
 - c) Capital expenditures for Butterfly Garden path
- 6) 'Gift Policy' revision recommendation, motion from Personnel & Policies Committee
 - a) Review of Foundation Gift Policy
 - b) Greater detail and direction to Board and Staff
 - c) Applies to gifts given directly to Library administered by the Foundation.
 - d) Defines types of gift with direction and documentation
 - e) Defines authority of Trustees
 - f) Acknowledgement of gifts
 - g) Motion to adopt revision from Committee. Approved
- 7) Motion to approve 'Investment Policy Statement as approved by the Waverly Public Library Foundation' by Janssen. Second Blake. Approved.
 - a) Covers both custodial and direct funds, needing co-approval by the Waverly Public Library Trustees.
- 8) Special Project request for funding recommended by the Special Projects Committee
 - a) Presentation of Baby Garden children's area project
 - b) Motion from committee to spend entire cost from Special Projects. Approved.
- 9) Motion to Adjourn by Jones. Adjourned.

Next Regular Library Board Meeting: Tuesday May 11th, 2021.