

The Waverly Public Library Board of Trustees met at 5:15 p.m., July 14, 2020, on Google meets.

Present: Diana Blake, Ross Helgevold, Linda Podhajsky, Elaine Main, Deanna McCue, Erin Jones, James Perry, Jim Janssen. Andrew Kahler

Absent:

Also present: Library Director Sarah Meyer-Reyerson, Administrative Assistant Jenifer Mein, City Council Liaison Brian Birgen, Librarian Kris Fagre

- 1) Meeting called to order by President of the Board Perry at 5:15 p.m.
- 2) The Agenda was adopted.
- 3) Motion to accept the minutes for the June 2020 meeting with a minor change correcting the spelling of a name. Moved Janssen, Second Blake. Approved
- 4) Review of June and year end Library financials for fiscal year 2019-2020.
 - a) Sarah explained the expenses related to dealing with COVID: ramped up eBook subscriptions, databases, movie systems, technology for self-check, plexiglass shields, etc.
 - b) Enrich Iowa Funds were used for plexiglass shields and summer reading program expenses.
 - c) Revenues were down due to building closure, county money came in to offset.
 - d) Money was spent from capital improvements for meeting room projectors.
 - e) Personnel Budget Lines finished in the black.
 - f) Motion to Approve the financials by Podhajsky, second Janssen.
Approved.
- 5) Presentation of the Facility Design Plan from Kimberly-Bolan & Associates
 - a) 3 Buildout Options were outlined.
 - i) Option 1, a 75% buildout
 - ii) Option 2, 100% buildout with two arrangements (A & B)
 - iii) Option 3, a No buildout option
 - b) Cost estimates were reviewed for the three options with a Capital Campaign budget recommendation from Kimberly-Bolan for proceeding with minimal compromises.
- 6) Some considerations put forward for trustees as they review the proposal:

- a) Do we need to get a fundraising consultant to help set some realistic goals and shape how to best to use our energy?
 - b) Can we save money on this proposal? (i.e. what do we have that is still very usable rather than replaced?)
 - c) How can we preserve the atmosphere of the library?
 - d) What is “Us”, keep that in mind as we go forward.
 - e) What portion of the Anderson memorial would be appropriate here if we should accept a proposal from Kimberly-Bolan
 - f) Other potential spending priorities to also consider: Mobile Hot Spots, Book Mobile, New Covid Outreach.
 - g) A Task Force involving Trustees and Staff may be the best way forward.
 - h) All are asked to write up a few paragraphs about your rational for how the Anderson gift should be used appropriately. Be prepared for a deeper conversation of how the money should be used.**
- 7) Motion to Adjourn Main, Second all. Adjourned.

Next Regular Library Board Meeting: **Tuesday August 11th, 2020. Location to be determined.**

Agendas and Minutes are posted in the Library lobby as well as on the Library's webpage: <http://www.waverlyia.com/publiclibrary/about/board-of-trustees/meeting-agenda--minutes.aspx>