

The Waverly Public Library Board of Trustees met at 5:15 p.m., July 9, 2019 in the Waverly Public Library conference room.

Present: Diane Blake, Ross Helgevold, Jim Janssen, Elaine Main, Deanna McCue, James Perry, and Linda Podhajsky.

Also present: Library Director Sarah Meyer-Reyerson, Denny Stufflebeam, and Councilman Mike Sherer.

1. Meeting called to order by new President of the Board Perry at 5:15 p.m.
2. Perry proposed moving agenda item 8 (Library staff introductions – pages/shelvers) up to agenda item 3 to allow new staff to present at the start of the meeting. Moved by Main to amend and adopt the agenda for the July 9th meeting, seconded by Janssen. Approved.
3. Library staff Janet Borchardt, Ally Davis, Amy Webb, and Emma Heying, all current high school students or recent graduates, introduced themselves to the board. These young people have been working part-time at the library as pages, or shelvers.
4. Main moved to approve the minutes of the June 2019 meeting, seconded by Podhajsky. Approved.
5. Financials: Looking at financials for the close of the fiscal year, Sarah pointed out some notable expenses: Digitizing – The Waverly Democrat was digitized up to 2013 utilizing State Funds, and the Bremer County Independent was digitized up to 2013 from the Library operating funds for materials; the library also had larger expenditures on Computer Hardware which had been put off until the end of the budget year. WPL spent 97% of its operating budget with a little over \$31,000 to return to the city. Approximately \$16,000 was spent on projects from the Library reserve fund during 2018/2019. Moved by Main to approve the June 2019 financials, seconded by Blake. Approved.
6. Perry presented his plan for a new agenda focus which will devote less time to approving the Minutes and Financials and more time to Long-term planning and goal setting. Questions were offered from around the table to consider: Do you have thoughts on different meeting topic areas? What do we want to solve first, second, third...? Where are we on the Space Needs Study? Is the board willing to meet longer? Can we know months in advance what the topic will be each meeting? Janssen noted that it would be good to get reacquainted with the Space Needs Study, and that we need to be doing homework to make our meetings more productive. Sarah shared the accreditation standard that all Trustees participate in a variety of board development training each year, an average of 3-5 hours per trustee/per year. Sarah has passwords and logins for each member of the board to the state training website.
7. Motion by Podhajsky to approve the closure of the Library on Saturday July 20th, the morning of the Heritage Days parade. The Library will be closed from 10am-2pm and will re-open from 2pm-5pm. Second from Jim Janssen. Approved.
8. Reports: WPL received its new accreditation certificate from the State Library of Iowa, which is valid through 2022. The City Council study session on weapons in City buildings (like the library) will likely come up in August. WPL received a \$2,800 grant through the State Library of Iowa for a new mounted projector. The new Sirsi Enterprise card catalog is now up online.
9. **HOMEWORK: Come to next month's meeting with 2 or 3 priorities for the board in the coming year.**
10. Podhajsky moved to adjourn the meeting, seconded by Janssen. Approved.

Respectfully Submitted: Ross Helgevold