

The Waverly Public Library Board of Trustees met at 5:15 p.m., Tues. Nov. 13th, 2018 in the Ike Ackerman Council Chambers at City Hall. This meeting was cablecast.

Present: Diana Blake, Ross Helgevold, Erin Jones, Andrew Kahler, Elaine Main, Deanna McCue, James Perry.

Also present: Councilman Mike Sherer, Library Director Sarah Meyer-Reyerson and Denny Stufflebeam.

Absent: Jim Janssen and Linda Podhajsky.

1. Meeting called to order by Blake at 5:15 p.m.
2. Moved by Perry, seconded by Main, to adopt the agenda for the meeting. Approved.
3. Moved by Jones to approve the October 2018 Minutes, seconded by Perry. Approved.
4. Moved by Main to approve the October 2018 Financials, per standing resolution, seconded by Helgevold. Approved.
5. Report from Meyer-Reyerson on the Library's Strategic Planning process with Kimberly Bolan & Associates (KBA). Retreat on November 2nd was encouraging – lots of ideas and enthusiasm from all staff and board members who attended. Information received through citizen surveys and focus groups was reviewed. Consultants will be back at the end of 2018 or beginning of 2019 to make a recommendation on the big, over-arching goals for 19-20 and beyond.
6. The Library's Budget & Finance Committee reported on work so far on the 2019-20 budget request, which will come before the library board for approval in December. A draft budget was distributed with a list of budget considerations. There was some discussion in reference to the potential fine-free policy and revenue.
7. On a motion from the Personnel & Policies Committee, the revisions to the Young Patron Safety policy were approved unanimously. Also from the P&P committee, the Library will be closed Thursday and Friday of the Thanksgiving holiday this year, in keeping with the City of Waverly. Motion by Main, seconded by Perry. Approved.
8. There was no report on the library's re-accreditation.
9. Staff reports from the Iowa Library Association Conference in October were distributed to the Library Board. The Library's 2017-18 Annual Survey for the State Library was also distributed.
10. Congratulations to Librarian Emily McClimon, who is currently being honored as one of the Waterloo-Cedar Falls Courier's *20 Under 40!* Linda Podhajsky attended that event.
11. It was moved by McCue to adjourn the meeting at 6:34 p.m., seconded by Jones. Adjourned.

Respectfully submitted, Sarah Meyer-Reyerson