

The Waverly Public Library Board of Trustees met at 5:15 p.m., July 10th, 2018 in the Library Conference Room.

Present: Diana Blake, Ross Helgevold, Jim Janssen, James Perry and Linda Podhajsky.

Also present: Library Director Sarah Meyer-Reyerson, Admin. Assistant Denny Stufflebeam, and Councilman Mike Sherer.

Absent: Erin Jones, Andrew Kahler, Elaine Main, and Deanna McCue.

1. Meeting called to order by Blake at 5:15 p.m.
2. Moved by Podhajsky, seconded by Janssen, to adopt the agenda for the July 10<sup>th</sup> meeting.  
Approved.
3. Moved by Podhajsky to approve the June 2018 minutes, seconded by Janssen. Approved.
4. Financials. Sarah reviewed the financials from June, which was the last month in the 17-18 fiscal year. June saw expenditures of state Enrich Iowa funds of \$11,000 (restricted) for technology items and shelving, and also capital equipment funds of \$5,700 (operating) for laptops. In the 17-18 year, nearly 100% of the personnel budget was spent. Due to remaining funds in the *Utilities and Repair & Maintenance of Structure* line items in 17-18, there was \$28,000 remaining in Services & Commodities, for a total spent in the operating budget of 96%. Including expenditures from restricted contributions, a total of \$878,000 was spent by the Library in 17-18—which was under the original budgeted amount. Revenues exceeded projections slightly. Motion to approve June 2018 financials made by Podhajsky, seconded by Helgevold, carried. Motion to approve eoy17-18 financials made by Podhajsky, seconded by Helgevold, carried.
5. A contract with Kimberly Bolan & Associates for the Library's strategic planning and space needs study was approved. Motion by Janssen to accept the \$17,200 KBA contract, with clarification to section VII. and correction to section XII. , contingent on a reading by City Attorney Bill Werger. Second from Podhajsky. Carried.
6. On recommendation from the Personnel & Policies Committee, Library Board Officers & Committees were approved for 18-19. Blake, Board President. Janssen, Vice President. Kahler, Secretary. Moved by committee, seconded by Podhajsky, carried.
7. Upcoming dates:
  - *Week 5 (July 9-13) – Summer Reading Program!*  
<http://www.waverlyia.com/events/default.aspx>

- a. *Week 1 of Minecraft computer gaming event, with Network Nirvana, middle school & HS!*
- b. *Mon. July 9th, 1pm – STEAM (science, technology, engineering, art, math), 1st-4th grades!*
- c. *Mon. July 9th, 6:30 pm– Family Fun Night: Make Music with Audra & World Instrument Petting Zoo!*
- d. *Tues. July 10th -- 1pm Musical Movie Marathon (6th-12th gr.), 6:30 pm Adult Murder Mystery Dinner!*
- e. *Wed. July 11th – 2pm Magic Show with Rick Eugene, 8pm Nerf Night (6th – 12th gr.).*
- f. *Th. July 12th – 11:30 am Children’s Read & Feed on the Library lawn, and 12:30 pm STEAM Jr.*
  - July 21st – Waverly PL staff in the Heritage Days parade! (Library open 2pm-5pm.)
  - Th. Aug. 2nd , 8:30-10am – Library Strategic Planning Kick-off Meeting for Staff/Board (virtual meeting)
  - August 16, 17, 18 – City Strategic Planning
  - Wed. August 29th at 8:30 am, Personnel & Policies Committee meeting (date change)
  - Sunday September 30th, 2pm-5pm -- Waverly Public Library’s 20th Anniversary Building Celebration

8. It was moved by Podhajsky to adjourn the meeting at 6:00 p.m., seconded by Perry. Adjourned.

Respectfully submitted, Sarah Meyer-Reyerson