

The Waverly Public Library Board of Trustees met at 5:15 p.m., June 12th, 2018 in the Library's Waverly Room.

Present: Diana Blake, Jim Janssen, Erin Jones, Andrew Kahler, Elaine Main, James Perry and Linda Podhajsky.

Also present: Library Director Sarah Meyer-Reyerson and Mike Sherer.

Absent: Ross Helgevold, Mark Lenius, and Deanna McCue.

1. Meeting called to order by Blake at 5:19 p.m.
2. Moved by Podhajsky, seconded by Janssen, to adopt the agenda for the June 12<sup>th</sup> meeting. Approved.
3. Moved by Janssen to approve the May 2018 minutes, seconded by Main. Approved.
4. Sarah advised that the Waverly Public Library will not meet budgeted projections for Fines and Book Charges. She believes that the email notifications to patrons for upcoming due dates are reducing the number of late books and media. Sarah also advised that it appears the library will have a strong budget surplus at the end of the fiscal year. Moved by Podhajsky to approve financials for May 2018, seconded by Main. Approved.
5. First National Bank requires that for the Library Foundation accounts, when new board members are added as signatories or when board members who are signatories leave the board, all signatories need to sign again. The board decided that Meyer-Reyerson, Blake, McCue, and Werger would be the designated signatories for the Library Foundation. Moved by Janssen, Seconded by Jones. Approved.
6. Sarah has reviewed the proposals from the various strategic planning consultants presented to The WPL and believes the best option to be Kimberly Bolan and Associates. Sarah will build a contract to bring to the next board meeting for approval and in the meantime put The WPL on the consultants schedule for future work. Moved by Main, Seconded by Janssen. Approved.
7. Jim Janssen provided a document to all of the board members to review, complete and sign for a review of the library board's individual goals.
8. Sarah provided an update on the Library's recent Summer Reading Programs and activities. All of which so far have been a big success.
9. Upcoming dates:
  - a. 6/13 – Children's Robot Dance Party, Teen Campfire

- b. 6/14 – Children’s Read & Feed on the Library lawn, and STEAM Jr.
  - c. 6/25 – Library presentation at the city council meeting
  - d. 8/22 – Personnel & Policies Committee meeting at 8:30 a.m.
10. It was moved by Podhajsky to adjourn the meeting at 6:14 p.m., seconded by Kahler.

Signed: Andrew Kahler