

Board of Trustees of the Waverly Public Library held their regular monthly session on January 8, 2013 in the Library Conference Room.

Present: Mask, Blake, Biddison, Podhajsky, Lenius, Frerking, McCue, Main

Absent: Williams

Also present: Director Meyer-Reyerson, Council Liason Lieb

- i) Blake called the meeting to order: 5:25 pm, after a brief introduction by Phil Jones, who replaced Dick Crane as city administrator.
- ii) Agenda unanimously approved on Podhajsky's motion
- iii) December minutes were unanimously approved on Main's motion
- iv) Per standing resolution, December financials were unanimously approved on Mask's motion.
  - i. Library has ended the first half of the FY just under 50% of operating budget
- v) Long Range Plan:
  - i. Meyer-Reyerson is examining possible consultants to provide some guidance on the library's next long-range plan.
  - ii. Census data will be used to assess the change in the community
  - iii. How will the community be involved: survey, focus groups?
  - iv. Meyer-Reyerson also introduced board to the community analysis guide.
- vi) Other Reports:
  - i. Bremer County Library Association annual report was submitted. Budget meeting will be held on Jan 16.
  - ii. Building and Ground Committee report presented
  - iii. Director's Report
    - i. Council member Lieb to remain the library's liaison
    - ii. Friends annual meeting to be held on Jan 29.
    - iii. Policy and Personnel committee to meet: TBD
    - iv. December donation received. Library and board thank and appreciate all their support.
- vii) Blake moved to adjourn at 6:07 pm.

Respectfully submitted by Alan Mask, Secretary.