

The Waverly Public Library Board of Trustees met at 5:15 on Tuesday, July 9, 2013 in the library conference room.

Present: Biddison, Blake, Frerking, Janssen, Lenius, Main, McCue, Podhajsky, Williams.

Also present were Sarah Meyer-Reyerson and Council Liaison Lieb.

1. The meeting was called to order at 5:16 by Blake.
2. The agenda was unanimously approved on a motion by Podhajsky.
3. Janssen's motion to approve the June 2013 minutes was unanimously approved.
4. Podhajsky made a motion to approve per standing resolution the Financials for June 2013. It was unanimously approved. The action was taken with discussion that an update of the 2012-2013 revenues would be provided at the August meeting along with a summary of the expenses of the 2012-2013 year and a clarification of the sources funding Freegal.
5. In other reports:
 - Main, representing the Personnel and Policies Committee, presented the philosophy of and the suggested changes to the Employee Handbook in regard to library personnel. After reading the handbook, board members will bring any questions to the August meeting, thus allowing the book to be approved at the September meeting.
 - The Library Director's Report was submitted by Sarah Meyer-Reyerson:
 - a. The summer reading programs have been successful and popular with adults and a record number of kids.
 - b. Bremer County Genealogists have donated copies of their updated Bremer County Cemetery Index.
 - c. The following projects are all under way: upgrading servers, replacing old computers, and ordering carpet "specs".
 - d. Freegal is now available!
Meyer-Reyerson will provide a list of library assets for the city auction.
 - Long Range Plan
Kim Kietzman has sent information on the Long Range Planning process. The adjusted dates of her working visits to Waverly are September 14 for staff and September 21 for community input.
6. McCue moved to adjourn the meeting at 6:20.

The next regular Library Board Meeting will be Tuesday, August 13, 2013 at 5:15 in the library conference room.

Respectfully submitted by Laura Frerking, Secretary