

Board of Trustees of the Waverly Public Library held their regular monthly session on Tuesday, Sept 13, 2011 in the Library conference room.

Present: Blake, Williams, Biddison, McCue, Mask, Podhajsky

Also present: Meyer-Reyerson.

Absent: Waldstein, Anderson, Maine

- i) Blake called the meeting to order: 5:16
- ii) Agenda unanimously approved on William's motion
- iii) Minutes of Aug 9, 2011 unanimously approved on Podhajsky's motion
- iv) Monthly financials (First month of FY11/12) reviewed by Meyer-Reyerson.
 - i. Dampener on HVAC replaced. Worried it is so early in FY for such an expense

It was recommended that Buildings and Grounds committee meet to discuss allocating \$ for future repairs and maintenance. Williams moved the financials be accepted per standing resolution: unanimous.

- v) Discussion of budget request for Bremer County Library Association. The Board approved asking for an 8% increase after careful deliberation. The Board is aware of current economic situation and believes the BCLA will fund what is appropriate. However, Waverly Public library's usage is the highest in the county. The BCLA will meet at the Waverly Public Library on Oct 18, 2011. Board members are encouraged to attend.
Frank's motion approved unanimously.
- vi) Recommendation from Personnel & Policies Committee: Approval of changes in Computer & Internet Policy and Loan & Billing Policy from committee passed unanimously on McCue's motion. Note: The board suggested a future discussion on the status of fines carried over from the Gaylord accounting system. Blake suggested the board have the library staff monitor the situation for 1 year and report back to the Board for future discussion.
- vii) Reports:
 - a. Personnel & Policies committee evaluation of Library Director: Board highly praised director and are very pleased with her staff. Library director is encouraged to delegate more responsibilities to her staff.
 - b. Buildings and Ground Committee will meet on Oct 4, 2011.
 - c. Parking Lot is finished.
- viii) Adjourn. Blake moved and unanimously approved. 6:25 pm