

WAVERLY PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes for May 13, 2008

The Waverly Public Library Board of Trustees met at 7:00 p.m. on Tuesday, May 13, 2008 at the Library.

In attendance: Timmerman, Biddison, Blake, Williams, Podhajsky, Waldstein, Main and McCue. Also, Director Meyer-Reyerson.

Absent: Anderson and Ackerman.

Biddison called meeting to order at 7:00 p.m.

Blake moved adoption of the agenda, Timmerman seconded, carried.

Blake moved the minutes of April 8, 2008 be approved as amended, Podhajsky seconded, carried.

Financials: Sarah reported we are on track financially. Received second and final payment from county. We have a problem with our erate discount application. We have been receiving discounts from Qwest for our phone service, but we will not be receiving the anticipated discounts from the ICN for our data transport charges. Sarah will check our agreement with regional library about the application problem. Upcoming expenses for furniture replacement, carpet cleaning and Microsoft Office upgrade. Timmerman approved financials per standing Resolution, Waldstein seconded, carried.

Revised Mission Statement - The Waverly Public Library nourishes budding readers and offers a comfortable place for all people to explore ideas and spark imagination. Blake moved we accept the Mission Statement as presented, Main seconded, carried.

New Long Range Plan for 2008-2011:

Service Responses:

1. Stimulate the Imagination
2. Create Young Readers
3. Visit a Comfortable Place

Goal: Stimulate the Imagination: residents who want materials to enhance their leisure time will find what they want when and where they want them and will have the help they need to make choices from among the options.

AVAILABILITY OF MATERIALS

Objective 1: By 2010 the Library will fulfill requests for holds (on library materials currently out) for 80% of patrons within a 30-day period.

COLLECTION DEVELOPMENT

Objective 2: By July 2009 circulation of adult fiction will increase by 5%. By July 2010 circulation in nonfiction will increase by 5%. By July 2011 circulation of various non-book materials (media) will increase by a percentage to be determined. (Based on circulation figures for 07-08 year.)

READERS ADVISORY SERVICES

Objective 3: By July 2011 the annual total of requests for readers' advisory services for 2010-2011 will increase by 10% over 2009-2010.

ONLINE CATALOG ENHANCEMENTS

Objective 4: Each year of the plan, the usage of the iBistro online card catalog will increase by 5%.

PROGRAMMING FOR ALL AGES

Objective 5: By 2009-10 attendance at library-sponsored adult programs will make a 10% increase from 08-09. Attendance at teen programming will increase by 10%.

Goal: Create Young Readers – Children from birth to age five will have programs and services designed to ensure that they will enter school ready to learn to read, write, and listen. Support of budding readers will continue into elementary school.

Objective 1: To reach more pre-school-age children with library programming. By July 2009 the Waverly Public Library **Storytime Program** (both in-library program and traveling program) will reach **25%** of 3-4 year-olds in the Waverly area on an average weekly basis during the school year. By July of 2011 the Storytime Program will reach **30%** of 3-4 year-olds in the Waverly area.

Objective 2: To reach more elementary school students with library programming. In each year of this plan, the number of K-6th grade classes visiting the Library will increase by an average of three class visits per month. (Current average is about 34 class visits per month.) The Library will find new ways to support teachers' various learn-to-read initiatives.

Objective 3: Increase the number and availability of library resources for pre-readers and budding readers.

Objective 4: By 2009 the Summer Reading Program will show 60% of K-2nd grade students in Waverly registered for the program, with a 5% increase in each plan year thereafter. By 2009 pre-k registrations for the summer reading program will show a 10% increase over 2008 registrations, with a 5% increase in each plan year thereafter.

Objective 5: The Family Reading Programs will be promoted and modified based on demand.

Goal: Visit a Comfortable Place – residents will have safe and welcoming physical places to meet and interact with others or to sit quietly and read and will have open and accessible virtual spaces that support networking.

INSIDE

Objective 1: More visitors will come to the Library. By July 2011 the inside traffic count in the Library will increase by 10% over 2007-08. Annual surveys of library users will indicate 90% positive comments about the *place* of the Library.

Objective 2: The availability of library computers will increase, and laptop users will be more fully supported.

Objective 3: The number of non-library sponsored meetings taking place at the library will increase by 5% each year of the plan.

OUTSIDE

Objective 4: Annual surveys of library users and the community in general will indicate 90% positive comments about the Library gardens and grounds.

VIRTUAL SPACE

Objective 5: Each of the plan years, library staff will add at least one new way of interacting with library patrons in the virtual library space.

Sarah discussed these in length and we were very pleased with everyone's effort. Blake moved we approve the long range plan with the goals and objectives as presented, Williams seconded, carried.

Board Meeting Time for Summer Meetings - Meetings will be at 5:15 p.m. for June, July and August.

Reports: Bremer County Library Association - Deanna reported not as many Trustees from other libraries in attendance. Standard discussion regarding funding and tour by Bremer County Supervisors. Summer Reading Program Plans - Flyers are out and available. The program looks very inviting and entertaining.

Elaine Main wondered if anyone had mentioned the east parking lot and flaking concrete. Brad has noticed this and is monitoring the situation.

The next meeting is set for 5:15 p.m. Tuesday, June 10, 2008 at the Library.

No further business the regular meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Denise G. Timmerman, Secretary