

WAVERLY PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes for October 9, 2007

The Waverly Public Library Board of Trustees met at 7:00 p.m. on Tuesday, October 9, 2007 at the Library.

In attendance: Podhajsky, Biddison, Timmerman, Williams, Blake, Anderson, McCue and Main. Also, Director Meyer-Reyerson.

Absent: Waldstein and Ecker

Biddison called meeting to order at 7:00 p.m.

Blake moved adoption of the agenda, Williams seconded, carried.

Main moved the minutes of September 11, 2007 be accepted as corrected, Blake seconded, carried.

Financials: Compilation of first three months of revenues. Should be receiving first half of county funds this month. We are right on track for fines and book charges. Our reserve expenditures are various - transfer amount will be \$1,179.52 for stained glass supplies, teen summer reading program prize and board books for preschool-age children. Upcoming expenses - \$4,750 for SIRSI server migration. Will use e-rate funds to cover copy machine service contract. Blake moved to accept the September financials per standing Resolution, Timmerman seconded, carried.

Sarah was seeking approval for letter of agency so that Northeast Iowa Library Service Area may file E-rate forms with the Schools and Library Division of the Universal Service Administrative Company on behalf of the Waverly Public Library for 2008-09. Letter meets all requirements for E-rate. Podhajsky moved to accept letter of agency, Main seconded, carried.

WPL Foundation Investment Committee: Committee met on September 24, 2007 and October 1, 2007 to examine bids for new CD. State Bank & Trust Company was the bid winner and the CD has been purchased.

Special Projects Committee: Next deadline is December 15, 2007. No project proposals approved from the first quarter.

Personnel & Policies Committee: Conducted annual evaluation of Director. Surveys were unanimous that Sarah is doing a great job. Minimum wage is going up for pages as of January 1, 2008 and committee reviewed this. Some discussion was held regarding page responsibilities and how pages are hired.

Art Committee: Artist was here today (October 9, 2007) and Mr. Montague was with her - they did final measuring, etc. She will keep us up to date on project. Hopes to be done in December.

Long Range Plan - SIRSI server upgrade will be installed October 11, 2007 when the Library is closed. Next long range plan is going to be due soon - will start on this after January 1, 2008.

Staff members attended the Iowa Library Association annual conference in Coralville.

Diana advised Deanna that Denver Library is experiencing a high percentage of rural Bremer County residents who are making use of the Denver Public Library, and the City is keenly aware of the funding inequities between City and County residents. This will probably come up at the next county meeting.

Family Fair was last night, October 8, 2007. Nice crowd - 180 at Library. This was organized by Bremer County Community Partners.

Saturday, October 27, 2007 is annual Halloween party for kids.

The next meeting is set for 7:00 p.m. Tuesday, November 13, 2007.

No further business the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Denise G. Timmerman, Secretary