

WAVERLY PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes for May 8, 2007

The Waverly Public Library Board of Trustees met at 7:00 p.m. on Tuesday, May 8, 2007 at the Library.

In attendance: Biddison, Timmerman, Blake, Williams, Main, Podhajsky and McCue. Also, Director Meyer-Reyerson.

Visitors: Two Wartburg students, Shireen Caves and Sarah Neesan, who are shadowing at the Library during May term were visitors.

Absent: Anderson and Waldstein and Council Member Ecker

Biddison called meeting to order at 7:00 p.m.

Blake moved adoption of the agenda, Podhajsky seconded, carried.

Podhajsky moved to approve the April 10, 2007 minutes, Main seconded, carried.

Financials: Sarah reviewed April financials. Received second and final payment from county of \$20,259.00. Total \$40,517.00 received from county for year - more than budgeted. The Library is on track for revenues. State Library programs will receive some increase in funding in 2007-08, which could mean a slight increase in 07-08 revenue for this Library. Expenses for month - had work done on equipment in April. Purchased new supply of library cards. Going to come in good this year on the budget. Due to fluctuations in costs related to utilities and personnel insurance in the past two years, the budget and finance committee recommended the return of remaining funds from those two line items back to the City for this year. The funds left in other line items will be reallocated to books and materials. McCue moved to accept the March financials per standing Resolution, Blake seconded, carried.

Special Projects Committee - The budget for 2006-07 was \$4,000.00. \$2,470.00 has been approved with \$1,150.14 actually paid out. McCue moved that \$4,000.00 be amount budgeted for Special Projects Committee for next year. Discussion followed regarding when money would be available. We have liquid money available. Main seconded, carried.

REPORTS:

Personnel and Policies: Committee trying to find ideas to meet technology staffing needs. Presented a four part strategy to Board of Trustees to work toward more stable and accessible IT staffing. One option under exploration could include a combined IT and assistant librarian position. Personnel & Policies will meet again and bring a recommendation to the Board by June Board meeting.

Art Committee: Committee decided on stained glass as a medium for the west window. There will be a call letter going out to artists by June 1, 2007. Artists would submit proposals by August 1, 2007 and committee would accept or reject proposals by September 7, 2007. Project would be completed by March 7, 2008.

Bremer County Library Association: Deanna reported 10.5% increase requested and 5% increase was approved. Tripoli is making progress with Frederika. Tripoli librarian is leaving because of budget difficulties.

Long Range Plan Report: Hired Sean Masters as part-time Assistant Librarian. Sean is working on the Teen Summer Reading Program. Sue is gearing up for the Summer Reading Program for children. On May 12th Thrivent volunteers will help with prairie plantings and to assemble new garden furniture. Thrivent is providing \$500 for an additional picnic table for the west patio, as well as a bench on the northwest edge of the garden circle. As noted above our technology staffing needs is being addressed once again. July 2 is the date for downloadable books to be available through a library consortium.

The open house for the 150th birthday was a huge success. Thanks to all!

Other Business: Podhasky moved that June, July and August meetings be held at 5:15 p.m. Blake seconded, carried.

Also, Sarah completed another class - only 11 hours to go!!!

The next meeting is set for 5:15 p.m. Tuesday, June 12, 2007 at the Library.

No further business the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Denise G. Timmerman, Secretary