

WAVERLY PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes for September 27, 2005

The Waverly Public Library Board of Trustees met at 7:00 p.m. on Tuesday, September 27, 2005 in the Conference Room of the Library.

In attendance: Biddison, Dillon, Main, Timmerman, Podhajsky, Blake, Waldstein and McCue. Director, Meyer-Reyerson. Council member, Ecker.

Meeting called to order at 7:00 p.m.

Blake moved setting the agenda, Podhajsky seconded, carried.

Main moved to approve the August 30, 2005 minutes, Blake seconded, carried.

Financials: Meyer-Reyerson presented the financials for September. Sarah advised that there were three pay periods in September and the last one did not show on the report. Also it was noted that library materials were up - this was due to large book orders due in September, together with purchase of a set of reference books. The budget for utilities is ok so far this year. If there is a sharp increase the City will deal with this through the contingency fund. Could be a rise in personnel costs relating to group insurance - will deal with this when it occurs. As of the end of September we are remaining on budget. Timmerman moved approval, Blake seconded, carried.

Podhajsky made a motion that the Board take a request for a 10% increase in the County budget to the Bremer County Library Association meeting which McCue & Meyer-Reyerson will be attending. Blake seconded, carried.

At this time Frederika, Iowa still has no library contract with another Iowa library. McCue moved to set the fee for Frederika residents at \$25.00 per person. Biddison seconded, carried.

Long Range Plan Update:

Lifelong Learning: Beth is working to provide extra paperback books to prisoners at the jail. Sue has set up class visits and has presented 7th graders with their cards. She is also making two visits per week to Waverly Child Care & Preschool. Staff is working with a W-SR teacher to update collection of books relating to environmental studies.

Public Relations: There have been articles in the paper regarding the library. Also Stacey has put a "meet the staff" section on the website.

Commons: Carl Dillon & Lynn Montague finished cleaning the Daylily Garden and planted 36 daylilies Sept. 17.

Art Hessburg & Greg Tholkes are still trying to arrange a joint meeting of the Foundation and Board.

Main reported for Personnel & Policies Committee that they had performed the annual review of the Director, Meyer-Reyerson, which was found to be excellent. Areas for emphasis this year were determined to

be: Plan for Foundation; Innovation of new ideas; Collection
Development and Public Relations.

Adjournment was at 7:43 p.m. with the next meeting set for Tuesday,
October 25, 2005 at 5:15 p.m. Just a reminder that the meeting on
November 29, 2005 will also be at 5:15.

Respectfully submitted,

Denise G. Timmerman, Secretary