

2004 September 28

Minutes of the Waverly Public Library Board of Trustees

The Waverly Public Library Board of Directors met in regular session on September 28, 2004 in the Library Conference Room. Present were: Dillon, Tholkes, Podhajsky, Blake, Main, Biddison, McCue, Waldstein, Schroeder. Director Coffie. Council member Ecker.

Main called the meeting to order at 5:15 p.m.

The agenda was set with a motion by Blake.

The August minutes were reviewed. The year 2003 in the first line is in error. Approved on Podhajsky's motion with correction of the year to 2004.

Coffie led the review of the current month's disbursements and financials. Coffie indicated a rearrangement of accounting codes and line items to match the city's. New color printers are in place and the microfilm reader will arrive this week. Financial report approved on a motion by Schroeder, second by Blake.

Blake moved and Podhajsky seconded that a request for a 10% increase for the Bremer County library contract in FYE2006 be presented from Waverly at the Bremer County Library Association October 19, 2004 meeting.

Blake moved and Schroeder seconded accepting the \$2200 estimate by Happel to install hard surface garden paths. The work is to be completed by May 1, 2005 and is funded by gifts and grants.

Coffie updated the Trustees on the action being taken regarding the condensation problem. After consulting with Leo Monster of Horty Elving in September, Coffie has requested an estimate from Ceilley Insulation based on Monster's suggestions about the diffuser on the southwest corner in the Youth area as the one to fix and check. If the planned work is successful, this would be replicated for the other diffusers in the building. The work and its success are weather-dependent so it will be summer 2005 before success can be determined.

Coffie reported that the State Library of Iowa has revised Standards for Accreditation and Waverly is one of the libraries asked to submit a request for re-accreditation in January of 2005. This is one year earlier than planned. The most time-consuming portion of this work is review of several policies. Personnel and Policies Committee will create a plan for completing these reviews.

Next meeting is scheduled for 5:15 p.m., October 26, 2004 at the Library.

Adjournment moved by Blake at 6:05 p.m.

Respectfully submitted,
Larry Biddison, Secretary