

2004 June 29

Minutes of the Waverly Public Library Board of Trustees

The Waverly Public Library Board of Directors met in regular session on June 29, 2004 in the City Council Chambers. Present were: Podhajsky, Blake, Main, Biddison, Tholkes, Schroeder, Dillon. Director Coffie, Council Member Ecker. Guest Deanna McCue. Absent: Scott, Waldstein.

Main called the meeting to order at 5:00 p.m.

Main gave a brief introduction to viewers watching the meeting on cable channel 10.

The agenda was set with a motion by Blake.

The May minutes were amended to show Schroeder rather than Blake making the motion to set the May agenda. Blake was absent from the May meeting. With those changes, Schroeder moved approval of the May minutes.

Coffie led the review of the current month's disbursements and financials and the review of the fiscal year ending June 30, 2004. The Library finished approximately \$3,000 in the black. Coffie pointed out some of the budget items which cannot be controlled i.e. utilities. Because of mild winters the past 4 years, both gas and electricity usage has been lower than expected; however, the cost of both has increased.

Coffie reported ordering a new microfilm reader (approximately \$2,300) scheduled to arrive in July. Friends of the Waverly Public Library and the Bremer County Genealogical Society provided some of the funding for the replacement of this reader.

Podhajsky indicated the Personnel and Policies Committee will review the addition of a fee for insufficient funds checks and the amount suggested as included in the procedures in place for handling funds received and credit cards used in normal library activities.

Coffie introduced Deanna McCue to the Board members. McCue represents residents of the unincorporated areas of Bremer County and will take her place on the Board in July. McCue replaces Sarah Rada-Scott, whose term ended with this meeting.

Podhajsky offered the following slate of officers for FYE2005.

Elaine Main, president

Randall Schroeder, vice president

Larry Biddison, secretary

Podhajsky's motion was seconded by Blake and carried.

The July agenda will include reviewing committee assignments. Members of the Board of Trustees who would like to change committees should make their preferences known to Coffie. Committees are Personnel and Policies; Building and Grounds; Budget and Finance.

Also to be determined is the Bremer County Library Association representative for FYE2005. Podhajsky currently represents Waverly for the BCLA.

Three members of the Board of Trustees serve on the Waverly Public Library Foundation's Board of Directors. Tholkes was appointed to replace Scott and to join Blake and Dillon.

Coffie reported that the Discover New Trails (summer programs K-6) and Teen Summer Reading Program (teens and tweens) are going well.

The meeting adjourned at 5:40 p.m. Next meeting will be Tuesday, July 27, 2004 at 5:00 p.m. at the Waverly PL.

Respectfully submitted

Larry Biddison, Secretary