

COMPUTER & INTERNET POLICY

Waverly Public Library
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Computer, Internet, and WiFi Usage Policy During Normal Operation

Waverly Public Library: Public Computer Station Use Policy

The Waverly Public Library currently provides a public WiFi hotspot, as well as a number of networked computers, for use by patrons in the library for online and local electronic resources.

Users of the provided resources should be aware of the following:

Internet

The Internet is an unregulated global information resource. The Library cannot guarantee the accuracy and/or authenticity of information discovered through this resource. Patrons who find information or subject matter that is erroneous, out-of-date, illegal, offensive, and/or controversial should contact the original producer or distributor of that work directly.

Internet service

The Library provides high-speed Internet access but cannot guarantee uninterrupted service.

Internet responsibility

The Library assumes no responsibility for a Library patron's activities on the Internet. The Library does not filter Internet content. The Waverly Public Library complies with all federal, state, and local laws relating to the use of the Internet and other electronic media. (See confidentiality policy.)

Internet access

The Library upholds and affirms the right of each individual to have access to constitutionally protected material. At the same time, the Library is a shared public space, and Library staff may ask a computer user to move to a different location if the text and/or graphics displayed on the computer screen is construed by Library staff as offensive to the general public. Library staff may ask a user to leave the computer station if the staff member observes behavior in conflict with this policy or the Library's behavior policy. While respecting individual users' right to privacy, the Library staff may monitor use of computer workstations to ensure compliance with this policy.

Usage Records

The Library is not purposefully keeping track of any computer or Internet usage, either times or content. Any patrons' usage times which may be found in our records is purely incidental.

Internet limitations for minor children

Parents and legal guardians have the responsibility to monitor their own minor children's access to Library resources, including computer use and the Internet.

Personal device risk

The Library accepts no responsibility for damage to users' computers or other personal devices or for the loss of any data that may occur from the use of the Library's computers or Internet service. Security for personal devices rests solely with the owner.

Computer assistance

Library staff members generally do not assist patrons with their computers or personal devices. However, Library staff may help with accessing Library digital materials and services. Guidance may be provided for various common tasks and general technical questions may be answered with best effort, except where patrons' personal information or any account details are involved. Assistance may be limited by the availability of time and staff. We reserve the right to deny assistance where patron privacy is at stake.

Lack of internet confidentiality

The Waverly Public Library cannot guarantee confidentiality over the Internet. Patrons entering personal information (credit card numbers, social security numbers, etc.) do so at their own risk. The Library's wireless network is open and not secure.

Behavior

Library conduct rules, as listed in the Behavior Policy apply to all computer, WiFi, and electronic resource users.

Procedures for Public Computer Stations

- Stations are available on a first-come, first-served basis.
- Each patron is given one hour of computer use.
 - While there is no one in the waitlist, the patron's session will be continuously extended by 15 minutes during Library hours of operation.
- Patrons wanting to use the computer stations will need either a library card or guest pass to log in to a computer station.
 - Guest passes are available upon request at the Information Desk.
- Young children with limited computer skills must be accompanied by an adult.
- No more than two people may use a computer station at once, except for adults with small children. Librarians reserve the right to limit this further when necessary.
- Patrons are expected to be knowledgeable in basic computer operations. Library staff may assist with individualized instruction on non-confidential tasks and only as time permits.
- A patron may connect peripheral devices, such as an mp3 player, camera, flash drive, etc. The Library is not responsible for damage to these devices or any loss of data.
- Printing, black & white or color, is available for a fee.

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