

Meeting Minutes for February 22, 2021

Waverly Historic Preservation Commission

The Waverly Historic Preservation Commission met virtually on Monday, February 22, 2021, at 5:30 pm using the Zoom platform.

Commissioners present: Chair Karen Lehmann, Vice Chair Kris Brunkhorst, , Commissioners, Glenn Fenneman, Don Meyer, Mary Meyer, Darius Robinson

Commissioners absent: Justin Jeffcoat Schedtler

City Council Liaison present: Brian Birgen

City Staff Liaison present: Isaac Pezley

1. **Call to order**—Chair Karen Lehmann called the meeting to order at 5:31 pm.
2. **Approve Agenda**—Moved by Kris Brunkhorst, seconded by Don Meyer to approve. Motion carried.
3. **Approve January 25, 2021 minutes**—Moved by Mary Meyer, seconded by Don Meyer to approve the minutes. Motion carried.
4. **Visitor comments**—None

Regular Business:

1. Regarding memorializing the Green Bridge, as a commission, we have to put together a financial plan because if we spend money, the city council has to approve it. For example, we have a pending contract for the viewfinder and the council has to approve that. Regarding fundraising, contracts with the Community Foundation of NE Iowa have been signed. The foundation will create a brochure for publicity, accept funds, and take care of the receipts and acknowledgements. Kris Brunkhorst will send the address of a Google document to commissioners that will be used to compile a list of prospective donors. The Community Foundation has a grant called the “Partners in Community Impact Grant” which runs from January through March for grants from \$1,000 to \$10,000. The city is eligible to apply for multiple grants, at most one per city department. The Historic Preservation Commission has been approved to apply for a grant with a March deadline. Awards are in June.
2. Mark Nagel, owner of the 4 Queens, has submitted an application for the Waverly Historic Register. The Commission will vote on that application in March. If approved, the award could be presented at the May Preservation Month activities. There will be a sign at the corner of Bremer Avenue and First Street SW. Our commission will work out the layout and wording on that sign.
3. The subcommittee on table tents (Glenn, Kris, Darius, Mary) reported on progress to date. The basic idea is to create “tents” to be hosted by various businesses, one business at a time. One side of the tent would include the history and photo(s) of a site in Waverly. The other side would include photo(s) and description of the site at

the current time. The Printery has a source of acrylic stands, 4 inches wide and 6 inches high, available in multiples of ten at \$3.00 per stand. For a variety of reasons, the committee has ruled out folded signs six inches wide and four inches high. Due to continuing Covid-19 concerns and other activities, we would not launch the program until late summer or fall. Budget considerations may require that we postpone purchase of the holders until July. The commission budget is \$750 per year. The cost of incorporating text on the image on our new logo was \$15. The 4 Queens plaque will cost \$300, leaving \$435. The poster map money, less the Crosspoint plaque has been deposited as seed money with the Community Foundation. Also, there will be a need for registration fees for the state conference.

4. Wartburg College has been working on an application for a national historic district designation. They are planning on submitting the application to the state in July for review in October, thus the application won't arrive at the national level until 2022. They plan to share the application with this commission for review prior to sending it to the state.
5. The subcommittee to plan activities for May Preservation Month (Karen, Mary, Darius, Justin) will meet February 23. Mary is preparing a display for the public library. No forum will be held due to Covid-19.
6. The annual report of the commission to the Iowa SHPO was reviewed and revised, including the 2021 Action Plan.
7. No other new or old business.
8. Brian Birgen reported that he has forwarded the inspection report for the rail trail bridge to commission members as requested. Isaac Pezley pointed out that the artifacts from the Abe Downing burial site reside in the possession of the city, not the Bremer County Historical Society. Karen reported that Paige Yoder is working on where to incorporate our new logo on our website.

Chair Karen Lehmann adjourned the meeting at 6:40.

Respectfully submitted by Glenn Fenneman, Acting Secretary