

The Waverly Historic Preservation Commission (WHPC) met on **Monday, November 25, 2019**, at 5:15 pm at the Waverly Civic Center.

Commissioners present: Kris Brunkhorst, Glenn Fenneman, Linda Hovden, Don Meyer, Mary Meyer, Peter Newell

Commissioners absent: Karen Lehmann

City Council Liaison present: Isaac Pezley

Visitor present: Tom Hicks

Council Liaison absent: Brian Birgen

1. Call to order – Don Meyer called the meeting to order.
2. Adopt the Agenda – Motion by Peter Newell, seconded by Mary Meyer to approve the agenda. The motion passed and the agenda was approved.
3. Approve October 28, 2019, Minutes – Motion by Glenn Fenneman, seconded by Mary Meyer to approve the minutes with corrections. Motion passed and the minutes were approved as corrected.
4. Receive Visitors/Public Comments – Visitor Tom Hicks was welcomed.

**Regular Business:**

5. Change in Presidency of the Commission as of January 2020 – Karen Lehmann will be contacted and Kris Brunkhorst agreed to this role as well if needed. She and Karen will visit.

6. Update on NE Quadrant Historic District – Any history on this section from any Commissioners would be helpful. Mary Meyer has some information and will share this with Rebecca McCarley. Kris Brunkhorst also has some information she will forward to Mary Meyer.

7. Poster Map Report – Mary Meyer reported on the Poster Map campaign. Approximately 60 have been sold so far. Karen Lehmann is organizing the Commission's presence at the Christmas Greetings on Main on December 12<sup>th</sup> and at St. Mary's Bazaar on December 7<sup>th</sup>. A display can be set up at St. Paul's Mini Mall. Renewed Purpose also has some posters for sale for the Commission.

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8. Farmer's Exchange Building – Isaac Pezley reported that this project is basically completed except for minor things and some touch ups. There has been no timeline provided for a “grand opening.”

9. December meeting – There will be no meeting in December. The next WHPC meeting will be January 27, 2020.

10. Other – There was some discussion of the invitation for the WHPC to host the 2023 Preserve Iowa Summit. The Commission could assist with this event but does not wish to be considered as a lead in this endeavor.

11. Reports –

Council Report – Absent: No Report

Staff Report – Isaac Pezley: Nothing more than what was reported above

**Adjournment:**

The meeting was adjourned.

Respectfully submitted by Linda Hovden, Acting Secretary

*Upcoming possible rotation of WHPC Acting Secretary: Fenneman, Brunkhorst, Lehmann, M. Meyer, Newell, Hovden*

*Next meeting January 27, 2020, at 5:15 PM at the Waverly Civic Center*