

The Waverly Historic Preservation Commission met on **Monday, November 26, 2018**, at 5:15 pm at Waverly City Hall, in the Civic Center.

1. Call to order –

Roll Call – Linda Hovden, Karen Lehmann, Mary Meyer, Peter Newell present. Kris Brunkhorst, Glenn Fenneman and Don Meyer absent.

Also Present – City Staff Liaison Bill Werger and City Council Liaison Brian Birgen

2. Adopt the Agenda – Motion by Peter Newell, seconded by Mary Meyer

3. Approve September 2018 Minutes – Approved, motion by Peter Newell, seconded by Mary Meyer

4. Receive Visitors/Public Comments – Mayor Dean Soash

Mayor Soash shared with the Commission a letter he had received from W.R. (Bill) Kobliska. Mr. Kobliska encourages evaluation of the historical value of city-owned properties. The Commission shared instances of how this has been addressed and how this continues to be confronted. During the discussion, it was suggested to invite Mr. Kobliska to the May celebration.

### **Regular Business:**

6. Update on NE Quadrant Historic District – The Commission began the regular business with this agenda item. Don Meyer had scanned a 1992 architectural survey of the NE quadrant and had sent it to Rebecca McCarley (Spark Consulting) to use in determining the eligibility of a historic district in NE Waverly and perhaps replace the need for a drive-by survey. Rebecca said this was good information but a drive-by survey would still be needed due to the age of the documents. It was her recommendation to request \$2000 which would cover the drive-by survey plus the filing of the Iowa Site Form with the state. This form would need to be filed to determine official eligibility. The \$600 would cover only the drive-by survey.

11. Budget things – With the discussion of the costs for determining the eligibility of the NE Quadrant Historical District, discussion continued to the HPC budget needs and processes. It was moved by Peter Newell, seconded by Linda Hovden, to modify the prior budget request from \$600 and to request \$2000 to the next fiscal year for the preliminary NE Quadrant survey. Motion

approved. A plan will be submitted to the Council when all the parts of this project have been finalized.

5. Waverly Historic Preservation Award – Karen Lehmann and Mary Meyer will follow-up with the newspaper on the article and photo for the Hoins House WHP Award.

7. Committee report on historic calendar for 2020 – Karen Lehmann, Mary Meyer, and Peter Newell are members of this sub-committee. They reported to the Commission their preliminary plans and timeline. They have narrowed it down to two or three local print shops for the project. The sub-committee's hope is to have the calendars available for the May celebration. They will meet again and report back to the Commission and will prepare a proposal for the City by January or February for possible assistance to help fund the project.

8. Rock Island Depot update – Bill Werger had nothing new to report. Plans continue to progress.

9. Bird's-eye view of Waverly in Dave Engelbrecht's office – Bill Werger reported that Dave Engelbrecht was very supportive of this. Karen Lehmann will check with Amy Moorman, Wartburg's Archivist, on this and report back to the Commission.

10. Reception/celebration – There was nothing new to report at this time. More to come.

12. Signage for downtown district – There was discussion on where and how to use existing signs and how many more are needed. Karen Lehmann will check into the design of the commercial district signage and bring back to future meeting.

13. Other – Mary Meyer reported that the walking tour brochures have been put on the website.

#### Reports:

- Council Report—Brian Birgen

Brian Birgen contributed to discussions throughout the meeting and also updated the Commission on the green bridge.

- Chairperson's Report – Don Meyer

None, except what was discussed throughout the meeting.

- **Staff Report – Bill Werger**

Bill Werger participated in discussions throughout the meeting and updated the Commission on the theatre.

**Adjournment –**

The meeting was adjourned.

Note – The December meeting is cancelled. The Commission will meet in January 2019 during the normal meeting time.

Respectfully submitted by Linda Hovden, Acting Secretary