

## **Historic Preservation Commission Meeting Minutes, March 27, 2017**

The Waverly Historic Preservation Commission met on Monday, March 27, at 5 pm at the Waverly Civic Center.

Members present: Don Meyer, Karen Lehmann, Mary Meyer, Kris Brunkhorst, Glenn Fenneman, Peter Newell.

Member absent: Deborah Ackerson.

Also in attendance: Council Liaison Dan Lampe, City Liaison Bill Werger, Guest Tom Hicks.

The meeting was called to order by Chairperson D. Meyer. The agenda was adopted (Moved by Lehmann, second by Newell) and the February 2017 minutes were approved (Moved by Fenneman, second by Lehmann).

### **Regular Business:**

1. Farmer's Exchange Building
  - Copies of the original drawings from 2007 were shared. They will need updating if a decision is made to move forward with some type of plan for using the building.
  - Discussion about topics like asbestos, possible use for a farmer's market or as a shelter, and other ideas for how to gain funding to move forward were reviewed, since not all members were present during the presentation about this building at the previous meeting.
  - D. Meyer and Brunkhorst will meet to discuss next steps.
2. Signage for Historic Districts
  - Sturdevant (SW) Historic District signs will be ordered from Iowa Prison Industries. Lehmann will contact them for a mockup of a brown 18"x18" sign.
  - Lehmann and Ackerson will survey for a count on new signs that need to be ordered, both for SW and for street corners.
  - Because the downtown and SW districts are on state highways, Lehmann will investigate what that involves and what signage is possible.
  - An approved motion to proceed with completion of signage, to be paid for from the Commission's budget, was moved by Brunkhorst with a second by Fenneman.
3. HPC Website Update
  - Paige Yoder continues to gather links and information for the website.
  - Werger will encourage her to get the site to "go live" very soon.
4. Planning for SW Sturdevant Historic District Celebration
  - The celebration will be an official part of Heritage Days in July 2017.
  - The planning committee has met and the next meeting is scheduled for April 19.
  - Commissioners involved in planning include M. Meyer, Brunkhorst, Ackerson, Fenneman, and Newell.
  - It is tentatively possible that the Baptist Church might be the gathering spot and that Rick Sturdevant will speak at the program.
5. Nomination for Preservation at Its Best Award (Preservation Iowa)
  - Lehmann and D. Meyer will prepare an award nomination.
  - Preservation Iowa has yet to send the 2017 application form, which is due in May.
  - Awards will be presented at the Historic Preservation Summit in Fort Dodge in June.
  - The intent is to nominate the entire process of creating four historic districts in Waverly, although only the Sturdevant SW district official designation date falls within the award's time frame.
6. May is National Historic Preservation Month
  - D. Meyer will speak to Mayor Infelt about having an official proclamation issued in May.
  - The theme, sponsored by the National Trust for Historic Places, is "This Place Matters." A free toolkit is available, which M. Meyer will retrieve and peruse for ideas to implement.

- If possible, finding a property in the SW area to nominate for the Waverly Historic Preservation Award would be appropriate as part of this special month.
7. Upcoming Continuing Education Opportunities for Historic Preservation Commissioners
    - D. Meyer continues to forward information about workshops and events as he receives them from the state historic preservation office or other places.
    - The two biggest upcoming conferences highlight historic preservation and downtown revitalization.
  8. Review 2017 Action Plan
    - D. Meyer reviewed items on the plan.
    - He will contact Marlys Svensen about moving forward with a nomination for the Green Bridge.
  9. No Other Business
  10. Reports:
    - Council Report—Dan Lampe
      - The upcoming Council meeting will be a study session that will include discussion on next steps, if any, for the “Green Bridge” project.
      - The Commission assured him of interest in having some kind of historically accountable outcome.
    - Chairperson’s Report—Don Meyer
      - Nothing additional to report.
    - Staff Report—Bill Werger
      - Bremer Avenue reconstruction begins in April and will be completed in stages over several years to speed up progress and minimize disruptions.

The next meeting is scheduled for Monday, April 24, 2017 at 5:00 pm at Waverly Civic Center.

Respectfully Submitted,  
Karen Lehmann, Acting Secretary