

## Waverly Historic Preservation Commission Minutes

The Thursday, March 24, 2016, meeting was called to order at 6:00 pm at the Waverly Public Library Conference Room.

Commissioners present: Kris Brunkhorst, Tom Hicks, Karen Lehmann, Deborah Ackerson, Don Meyer, Pete Newell and Mary Meyer

Commissioners absent: None

Council present: None

City liaison present: None

Visitors present: None

### Adoption of the Agenda

The proposed agenda was adopted.

### Approval of Minutes

The minutes of the February 25, 2016, meeting were approved with one revision.

### Regular Business

1. ***Progress report on the Sturdevant SW Historic District***

The National Park Service will review the nomination for the Sturdevant SW Historic District in May.

2. ***Signage for the historic districts***

The City will install the historic district signage as weather permits. Lehmann states they have a map to follow for the placement of the signs.

3. ***Role of the Historic Preservation Commission regarding the Green Bridge***

Don Meyer reported that he participated in a conference call with Mike Cherry, Sarah Meyer-Reyerson and Marlys Svendsen to discuss the eligibility of the Green Bridge for the National Register of Historic Places. Svendsen indicated that even a determination of eligibility could impact the awarding of grant money, and that the Army Corps of Engineers would need to approve any rehabilitation plan.

Svendsen also estimated that her fee to determine the eligibility would be about \$4,000.

4. ***Plaque for the Farmers' Exchange Building***

The plaque has not been ordered.

5. ***Renovation resources on the HPC website***

The commissioners agreed that the website should include links to resources that would provide homeowners with information that would be useful for historic renovation projects. The information might include the benefits and availability of tax credits, as well as help in locating consultants and contractors with experience in historic preservation.

6. ***Planning the celebration of the Downtown Historic District***

Don Meyer has not received a response from the Heritage Days committee about the HPC plan to celebrate the Downtown Historic District during Heritage Days weekend.

A tour is being planned by the owners of apartments in the upper story renovation project in downtown Waverly. Members of the HPC will volunteer to help; Mary Meyer will contact Paula Stevenson and provide more details by e-mail.

Possible projects for Historic Preservation Month in May were discussed, including nominating several homes in Waverly for preservation awards and organizing a scanning project at the Library to increase its collection of historic photos. Mary Meyer will provide information to the commissioners about a similar project in Lansing, Iowa.

7. ***Continuing education opportunities for Historic Preservation Commissioners***

Lehmann will e-mail dates of events to the commissioners, including the date of a conference at Bruce more about historic house museums.

**Council Report**

No report.

**Staff Report**

No report

**Chairperson's Report**

No report.

The next meeting will be held on ***Thursday, April 28, 2016***, at the Waverly Public Library Conference Room. The time will be determined when more details are known about the tour of the upper story renovation project.

Respectfully submitted by Mary Meyer, Secretary