

## **Historic Preservation Commission Meeting Minutes**

### **April 25<sup>th</sup>, 2013 at the Waverly Public Library Conference Room**

Commissioners present: Jim Hundley, Tom Hicks, Erika Lindgren, and Mary Meyer

Commissioners absent: Kate Payne, Karen Lehmann, and Don Meyer

Council absent: Kathy Olson

Called to order at 6:02 p.m. by Hundley

**Approval of minutes:** A motion was made by Hicks to approve the minutes from March 2013. The motion was seconded by Lindgren. The motion carried.

### **Regular Business:**

1. Update Preservation Month Activities –Sarah Meyer-Reyerson stated that the theme on the National Preservation website is “See, Save, Celebrate”. Commissioners requested to be added to council agenda for their proclamation to be read. Hundley will read the proclamation and add an invitation to the community to submit homes for the HPC Award this year with a deadline for applications of May 20<sup>th</sup>, 2013.
2. Update on the Old Fourth Ward SE Historic District – Commission will need to approve final draft of the nomination before June 14<sup>th</sup>, 2013 presentation to the State Nomination Review Committee.
3. Update on the NW District/Districts- no update.
4. Update on the Downtown District- Sarah Meyer-Reyerson presented a boundary map given to her and created by Jan Full. This map presents the boundaries currently being considered for the Downtown district. The Downtown District National Register Nomination will go before the State Nomination Review Committee in February of 2014.
5. Update on the SW district- The RFP is not yet ready to be sent out for bids.

### **Reports and Communications:**

Council – none

Staff- None

Chair –none

Meeting adjourned at 6:52 p.m.

Next meeting tentatively scheduled for May 23, 2013 @ 6:00 p.m. in the Conference Room of the Waverly Public Library.