

Historic Preservation Commission Meeting Minutes - Waverly Public Library conference room June 28th, 2012

Call to order at 6 p.m.

Members present: Don Meyer, Mary Meyer, Tom Hicks, Jim Hundley, and Karen Lehmann

Members absent: Kate Payne, Erika Lindgren

Council Present: Kathy Olson

Staff present: Beth Paulsen

Councilperson's Report:

Olson reported to commissioners regarding potential widening of 4th St SW between 8th Avenue and Bremer Avenue. Olson explained that council approval is being sought to approve a traffic study be done of that section of 4th St. SW. Preparation work is being done but no approval for the project of changing the street is being pursued yet. There are no definitive plans at this time. Submittal of final report will be due Jan 13th, 2013. The DOT would say condition of the road is poor, so the study is being done now, even though the 10th Ave project is not yet being done. Safety issues are a concern for those trying to cross 4th St. SW.

Minutes: Hicks made a motion to approve. The motion was seconded by Don Meyer and the motion carried.

Regular Business:

1. Paulsen reported that the three surveys (NW, SE and downtown) are moving forward. An extension for the surveys will be requested within the next month or two as the deadline is currently 11-4-12.
2. Paulsen reported that the grant approval for the SW survey was not yet officially accepted. The next step once approved will be to write and send out the RFP for the project.
3. Hundley reported that he received a nomination for the property at 608 4th Ave NW – owned by Robert and Malissa Cousin. Upon review of the nomination form a motion was made by Don Meyer to accept, it was seconded by Mary Meyer. The motion carried.
 - a. Hundley will talk to Heritage Days committee about presenting the award.
 - b. Other potential properties were discussed: Fenneman home, KateKoob, Malis home, Chip Bouzard home, Trimble home, Drenko home and the Eckermann home.
 - c. Commissioners selected 308 2nd St SW Brian and Jolene Sullivan's as a potential second nomination per permission from Sullivan's. Motion was made by Hicks to pre-approve this property. It was seconded by Hundley. The motion carried.

Chairpersons Report: Mary Meyer and Lehmann attended a State Historic Preservation Conference in Decorah, Iowa April 27th and 28th, 2012. Both commissioners found the conference very beneficial and informational.

Lehmann shared a letter sent to the commission regarding a Verizon antenna going up on local water tower. No comment from commissioners.

Staff Report: none

Don Meyer reported that downtown revitalization group is working to improve facades of the downtown businesses with some design standards. Downtown owners are eager to see the improvements done with available financial incentives offered by the state when the improvements are done in a historically sensitive manner.

Don Meyer will be hosting a downtown walking tour Sunday the 22nd of July for Heritage Days 2012.

Meeting adjourned at 6:45 p.m.

Next meeting is scheduled for July 26th, 2012 in the conference room of the Waverly Public Library at 6:00 p.m.