

Minutes for the Meeting of the Board of Trustees						
<b>Date</b>	June 27, 2022		<b>Time</b>	6 pm		
<b>Location</b>	CG Conference Room		<b>Minutes Prepared By</b>	Alyssa Nordmeyer		
<b>Members:</b>	P	Phil Jones, Chair	P	Laurie Everhardt	P	Susan Vallem
	P	Ann Henninger Trax	E	John Johnston		
<b>Guests:</b>	Heidi Solheim	Matt Johnson, CEO	Angie Tye	Alyssa N.	Dr Dahlquist	
	Jodi Geerts	Dr. Ann Rathe	Karen Thalacker	Lisa Bennett	Jon Perin	
<b>Related Documents:</b>	<a href="#">Meeting Folder</a>					

Agenda Items	Discussion/Notes	Action
<b>1. Meeting called to order</b>	Called to order by Jones at 6:01 p.m.	
<b>2. Approval of Minutes*</b> a. <a href="#">5/31/2022 Board Meeting</a> b. <a href="#">6/8/2022 Board Meeting</a>	Minutes of the 5/31/2022 and 6/8/2022 meetings were reviewed. A motion was made to approve the minutes as written.	1st: Vallem 2nd: Henninger Motion carried
<b>3. Celebrations</b>	\$500 Donation from Waverly Exchange Club for the Period of Purple Program for birthing center. Welcome to Jon Perin - CCO!!!	
<b>4. C.E.O.'s Report</b>	Johnson informed the Board that the Bremer County Community Foundation awarded us our full ask of \$5,000 towards the Tempus Pro monitors  Johnson gave an update on the Heartland Anesthesia services.  Johnson discussed provider contract updates, provider recruitment and looking at future opportunities.  Johnson gave an update on the Engagement Breakfasts/cookie breaks	

	he is starting and that the feedback has been positive from staff.	
<b>5. Medical Staff President Report</b>	Dr Rathe gave a verbal report. Discussed provider contracts and meetings, privileging forms, topics from MEC and medical staff discussions.	
<b>6. Financial and Statistical Report*</b> a. <u>Financial Presentation ppt.</u> b. <u>Financial Report</u> c. <u>Employed Provider Stats</u> d. <u>FY23 Budget Proposal*</u> i. <u>Budget - Capital</u> ii. <u>Budget - Cash Flows</u> iii. <u>Budget - Operating</u>	Bennett presented the financial and statistical reports for May. A motion was brought forth from the Finance Committee to approve the financial and statistical report as presented.  Bennett presented the amended operating and capital budgets for Fiscal Year 2023, along with the statement of cash flows. The budgets were developed with the following general assumptions: **a 4% gross charge increase **2.5 % salary increase (no grid) **positive cash flow Discussion was held regarding the proposed budget. A motion was brought forth from the Finance Committee to approve the budgets as presented.	1st: Jones 2nd: Vallem Motion carried  1st: Vallem 2nd: Everhardt Motion carried
<b>7. Finance Committee</b> a. <u>Minutes</u> b. Capital Requests* i. <u>MRI</u> ii. <u>Firewall Solution</u> c. <u>Capital Report</u> d. <u>Cash Investments &amp; Transfer Report</u> e. Financial Assistance Requests	Bennett reported that the Finance Committee met, minutes from the meeting were included in the Board packets.  Bennett presented two capital requests for the MRI machine and the firewall solution. MRI is approved not to exceed \$1,178,890 and construction approved not to exceed 900k. Separate motions to approve were made for MRI and Firewall.  Bennett presented the capital and cash investments and transfer reports as included in the Board packets.  There were no applications for financial assistance.	MRI 1st: Henninger 2nd: Everhardt Motion carried  Firewall 1st: Everhardt 2nd: Vallem Motion carried

<p><b>8. Administrative Reports:</b></p> <ul style="list-style-type: none"> <li>a. <u>CNO Report</u></li> <li>b. HR Report <ul style="list-style-type: none"> <li>i. <u>VS Board Report</u></li> </ul> </li> <li>c. <u>CFO Report</u></li> <li>d. <u>COO Report</u> <ul style="list-style-type: none"> <li>i. <u>Building Project Update and Expense Tracking</u></li> </ul> </li> <li>e. <u>CCO Report</u></li> <li>f. CMO Report</li> <li>g. Organization Committees <ul style="list-style-type: none"> <li>i. EOC Committee - <u>June</u></li> <li>ii. Policy and Procedure Committee - <u>June</u></li> </ul> </li> </ul>	<p>Admin Reports were reviewed as included in the Board packet. Discussion was had with no additional questions.</p>	
<p><b>9. Medical Staff Reports*</b></p> <ul style="list-style-type: none"> <li>a. General Medical Staff Meeting - <u>June</u></li> <li>b. Maternity/Child Services - <u>May/June</u></li> <li>c. Medical Executive Committee (MEC) - <u>June</u></li> <li>d. Pharmacy Committee - <u>June</u></li> <li>e. Quality Committee - <u>June</u></li> <li>f. Radiology - <u>May</u></li> <li>g. RHC Committee - <u>May</u></li> <li>h. Surgery/Anesthesia Committee - <u>May</u></li> </ul>	<p>Medical Staff Reports were reviewed as included in the Board packet. Motion was made to approve all actions in committees</p>	<p>1st: Everhardt 2nd: Vallem Motion carried</p>
<p><b>10. Old Business</b></p>		
<p><b>11. New Business</b></p> <ul style="list-style-type: none"> <li>a. <u>Annual Attorney Fee Retainer*</u></li> <li>b. <u>Coonrad Building Addendum*</u></li> <li>c. <u>WSR Athletic Training (\$11,500)*</u></li> <li>d. <u>Community Health Needs Assessment*</u></li> <li>e. <u>Werfen Contract*</u></li> <li>f. <u>Press Ganey Contract*</u></li> <li>g. <u>Iowa Donor Network Annual Report*</u></li> <li>h. Initial Appointments - None</li> <li>i. Reappointments - None</li> <li>j. Change in Staff Category/Status - None</li> <li>k. Resignations <ul style="list-style-type: none"> <li>i. <u>Lester, Stacey PA-C - Ancillary, Plastic Surgery, Mason City Clinic</u></li> <li>ii. <u>Clinton, Jon CRNA - Courtesy, Anesthesia, Iowa Anesthesia (Locum)</u></li> <li>iii. <u>Dahle, Levi CRNA - Courtesy, Anesthesia, Iowa Anesthesia (Locum)</u></li> </ul> </li> <li>l. Approval of Radiology Medical Director* <ul style="list-style-type: none"> <li>i. Dr. Van Roekel appointed</li> </ul> </li> <li>m. FPPE/OPPE - None</li> <li>n. Privilege Form Updates* <ul style="list-style-type: none"> <li>i. <u>Vascular Medicine</u></li> </ul> </li> </ul>	<p>Annual Attorney Fee was discussed, reviewed and a motion was made to approve.</p> <p>Johnson presented the Coonrad Addendum as provided in packet. Motion was made to approve.</p> <p>Solheim presented a request from Waverly-Shell Rock (WSR) Community Schools to provide funding assistance for their athletic training program for the next school year. A motion was made to approve a \$11,500 donation.</p> <p>Solheim presented the CHNA as provided in the packet. Discussion was had on data and opportunities. Motion was made to approve.</p> <p>Solheim presented the Werfen contract. Motion was made to approve.</p>	<p>1st: Vallem 2nd: Everhardt Motion carried</p> <p>1st: Henninger 2nd: Everhardt Motion carried</p> <p>1st: Vallem 2nd: Everhardt Motion carried</p> <p>1st: Henninger 2nd: Vallem Motion carried</p> <p>1st: Vallem 2nd: Everhardt</p>

<p>ii. <u>Cardiology</u></p>	<p>Solheim presented the Press Ganey contract. Motion was made to approve.</p> <p>Geerts presented the Iowa Donor Network Report as provided in the packet. Motion was made to approve.</p> <p>Board recognizes the resignations.</p> <p>Board recognizes the appointment of the Radiology Medical Director: Dr Van Roekel. Motion was made to approve.</p> <p>A motion was made to approve the two privileging forms as individually considered and recommended by MEC</p>	<p>Motion carried</p> <p>1st: Everhardt 2nd: Vallem Motion carried</p> <p>1st: Henninger 2nd: Everhardt Motion carried</p> <p>1st: Vallem 2nd: Everhardt Motion carried</p> <p>1st: Henninger 2nd: Everhardt Motion carried</p>
<p><b>12. Policy and procedure, formularies, protocols and order sets*</b></p> <p>a. <u>Summary Sheets</u></p> <p>b. <u>Revised</u></p> <p>    i. <u>Compliance</u></p> <p>    ii. <u>HIM</u></p> <p>    iii. <u>HR</u></p> <p>    iv. <u>Maternity</u></p> <p>        1. <u>May</u></p> <p>        2. <u>June</u></p> <p>    v. <u>Pharmacy</u></p> <p>    vi. <u>Lines of Authority 3483</u></p> <p>c. <u>New Policies</u></p> <p>    i. <u>Extravasation Management SOP</u></p> <p>    ii. <u>Fetal Pillow SOP</u></p> <p>    iii. <u>RC-P P Inpatient and Outpatient Facility and Professional Coding Compliance</u></p> <p>    iv. <u>RC-SOP- Outpatient Testing Coding</u></p> <p>    v. <u>Supervising provider chart reviews SOP</u></p> <p>d. <u>Formulary</u></p> <p>e. <u>Master Formulation Records</u></p> <p>f. <u>Order Sets</u></p>	<p>All policies, procedures, formularies, order sets were reviewed as provided in the packet. Discussion was had and motion was made to approve all.</p>	<p>1st: Vallem 2nd: Everhardt Motion carried</p>

# WAVERLYHEALTH

— C E N T E R —

<b>13. Closed Session</b>	No closed session	
<b>14. Open Session</b>		
<b>15. Adjourn*</b>	Motion to adjourn was made by Everhardt at 8:45p	Motion carried

Next meeting will be held  
Monday, July 25, 2022  
6:00 p.m.  
CG Conference Room