

Members Present:  
 Susan Vallem, Chair  
 Ann Henninger Trax  
 Roger Johnson  
 John Johnston  
 Barb Lutz

Guests Present:  
 Diane Kohls  
 Karen Thalacker  
 Angie Tye  
 Missy Timmermans  
 Alyssa Nordmeyer

Minutes  
 for the Meeting of the  
**Board of Trustees**  
 March 22, 2021  
 6:00 p.m.  
**Tendrils Rooftop Garden**



**Our Mission:** Waverly Health Center will provide high quality, patient-centered health care.

Speakers Present:  
 Jim Atty, CEO  
 Lisa Bennett, CFO  
 Jodi Geerts, CNO  
 Heidi Solheim, COO  
 Dr. Clay Dahlquist  
 Dr. Ann Rathe

Item	Discussion/Notes	Action
I. Meeting called to order - Picture for Volunteer Appreciation	Called to order by Vallem at 6:06 p.m	
II. Approval of minutes (b)	Minutes from the 2-22-2021 meeting were reviewed. A motion was made to approve the minutes as written.	1st: Johnson 2nd: Johnston Unanimously Approved
III. Celebrations -	Building project is coming along. Lab received re-accreditations.	
IV. Financial and Statistical Report (c1 – c3)	Bennett presented the financial and statistical report for February. A motion was brought forward from the Finance Committee to approve the financial and statistical report as presented.	1st: Johnston 2nd: Lutz Unanimously Approved
V. Committee/Department Reports: <ul style="list-style-type: none"> <li>Administrative Reports (d1 - d5)</li> </ul>	Committee and administrative reports were reviewed as included in the Board packets.	
VI. Medical Staff Reports <ul style="list-style-type: none"> <li>Emergency Services Committee (no report)</li> <li>Inpatient Medical Services Committee (no report)</li> <li>Lab/Pathology Committee (e1)</li> <li>Maternity Services Committee (e2)</li> <li>Medical Staff Executive Committee (e3)</li> <li>Medical Staff Meeting (no report)</li> <li>Outpatient Medical Services Committee (e4)</li> <li>Pharmacy &amp; Therapeutics Committee (e5)</li> <li>Radiology/Radiation Safety Committee (no report)</li> <li>Rural Health Clinic Advisory Committee (no report)</li> <li>Rural Health Clinic Steering Committee (no report)</li> <li>Surgical/Anesthesia Services Committee (e6)</li> <li>Trauma Committee (e7)</li> </ul>	Medical Staff Committee Reports were reviewed.  Motion to approve appointment of Dr Lori Sincalir (Lab)  Med Exec is reviewing Bylaws at each meeting and reviewing privileging forms. Looking at how to streamline this process.  Cures Act will go into effect on 4/15 - electronic health records to patients	1st: Johnston 2nd: Lutz Unanimously Approved
VII. C.E.O.'s Report <ul style="list-style-type: none"> <li>Building Project Update (f)               <ul style="list-style-type: none"> <li>Expense Tracking (f1)</li> </ul> </li> <li>Legislative Update</li> <li>Strategic Plan Update</li> </ul>	Heidi Solheim presented a building project update and expense update. Video Tours of building on Facebook Page.  Jim Atty presented the Legislative Update noting that a lot of bills have stalled - such as the Telehealth and Ambulance/EMS bills.	

	Discussion on how The City of Waverly funds WHC Ambulance Service: Trucks, fuel, maintenance.	
VIII. Old Business		
IX. New Business		
<ul style="list-style-type: none"> <li>● PioneerRx Installation Quote (Lisa) (g)</li> <li>● Waverly Health Center Auxiliary Bylaws (h)</li> <li>● <u>Initial Appointments:</u> <ul style="list-style-type: none"> <li>○ <u>Glascock, Pooneh MD</u> – Courtesy, Emergency Medicine, Independent Contract</li> <li>○ <u>Hughes, Mary Jane (Janie)</u> <u>ARNP</u> – Active, ARNP – Family Practice, Waverly Health Center</li> <li>○ <u>Ridders, Andrew DO</u> – Courtesy, General Surgery, Cedar Valley Medical Specialists</li> </ul> </li> <li>● <u>Resignations from Medical Staff</u> <ul style="list-style-type: none"> <li>○ King, Sara PMHNP-BC – Consulting, Psychiatric and Mental Health, ITP</li> <li>○ VanEe, Kerri ACNP – Active, ARNP – Orthopedic Surgery, CVMS</li> </ul> </li> <li>● Policies &amp; Procedures <ul style="list-style-type: none"> <li>○ See attachment (policy list) (i)</li> </ul> </li> <li>● Finance Committee (j) <ul style="list-style-type: none"> <li>○ Capital Requests</li> <li>○ Capital Report (k)</li> <li>○ Cash Investments &amp; Transfer Report (l)</li> <li>○ Financial Assistance Requests</li> </ul> </li> </ul>	<p>Lisa presented the quote from PioneerRx. for Center Pharmacy. Motion was made to approve.</p> <p>Bylaws were reviewed as included in the Board Packet. Motion was made to approve.</p> <p>A motion was made to approve all initial appointments as individually considered and recommended by the MEC.</p> <p>Policy Summary Sheets and policy changes were brought forth, reviewed as included in the Board Packet and approved.</p> <p>Bennett reported that the Finance Committee met this morning, minutes from the meeting were included in the Board packets.</p> <p>Bennett presented the capital and cash investments and transfer reports as included in the Board packets.</p> <p>There were no applications for financial assistance.</p>	<p>1st: Henninger 2nd: Johnston Unanimously Approved</p> <p>1st: Lutz 2nd: Johnson Unanimously Approved</p> <p>1st: Johnston 2nd: Henninger Unanimously Approved</p> <p>1st: Johnson 2nd: Henniger Unanimously Approved</p> <p>1st: Johnson 2nd: Lutz Unanimously Approved</p>
XII. Closed Session	A motion was made to move into closed session at 6:50p.m. for the purpose identified at left.	1st: Henninger 2nd: Johnson Unanimously Approved
Iowa Code Chapter 21.5.1(i) – Closed session to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.		
XIII. Open Session	Motion to move into open session. No action taken in closed session.	1st: Henniger 2nd: Lutz

		Unanimously Approved
XIV. Adjourn	Motion was made to end the meeting.	1st: Henniger 2nd: Johnston Unanimously Approved

Next meeting will be held  
**Monday, April 26, 2021**  
**6:00 p.m.**  
**Tendrils Rooftop Garden**