

Agenda (a) for the Meeting of the Board of Trustees																				
<b>Date</b>	November 22, 2021		<b>Time</b>	5:00 pm																
<b>Location</b>	Tendrils Rooftop		<b>Minutes Prepared By</b>	Alyssa Nordmeyer																
<b>Members:</b>	<table border="1"> <tbody> <tr> <td></td> <td>Susan Vallem, Chair</td> <td></td> <td>Roger Johnson</td> <td></td> <td>Phil Jones</td> <td></td> <td></td> </tr> <tr> <td></td> <td>Ann Henninger Trax</td> <td></td> <td>John Johnston</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					Susan Vallem, Chair		Roger Johnson		Phil Jones				Ann Henninger Trax		John Johnston				
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<b>Guests:</b>	<table border="1"> <tbody> <tr> <td>Heidi Solheim</td> <td>Lisa Bennett</td> <td>Angie Tye</td> <td>Dr. Clay Dahlquist</td> <td>Alyssa N.</td> </tr> <tr> <td>Jodi Geerts</td> <td>Dr Martins</td> <td>Steve Schweizer</td> <td>Dr. Ann Rathe</td> <td>Karen Thalacker</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Heidi Solheim	Lisa Bennett	Angie Tye	Dr. Clay Dahlquist	Alyssa N.	Jodi Geerts	Dr Martins	Steve Schweizer	Dr. Ann Rathe	Karen Thalacker						
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<b>Related Documents:</b>	<a href="#">Meeting Folder</a>																			

Agenda Items	Discussion/Notes	Action
<b>I. Meeting called to order</b>	Meeting called to order at 5:00 pm	
<b>II. Approval of Minutes*</b> A. <a href="#">October Board Meeting (b)</a> B. Executive Committee 1. <a href="#">November 10, 2021 Minutes (b1)</a> 2. <a href="#">November 15, 2021 Minutes (b2)</a>	Minutes of the 10/25/2021 Board meeting and two Executive Committee Meetings were reviewed. A motion was made to approve the minutes as written.	1st: Henninger 2nd: Jones Motion carried
<b>III. Celebrations</b>	Ann Henninger Trax received the Wartburg Medal!	
<b>IV. Audit Presentation (Denman &amp; Co. – Steve Schweizer)*</b> A. <a href="#">FY2021 WHC Audited Financial Report PowerPoint (c)</a> B. <a href="#">FY2021 Waverly Stat Report - Denman Co. - FY2021(c1)</a> C. <a href="#">FY2021 WHC Audit Report (c2)</a> D. <a href="#">FY2021 WHC Audit Opinion - Denman (c3)</a>	Steve Schweizer from Denman & Company, LLP presented the audited financial report for FY21. A motion was made to approve the report as presented.	1st: Johnston 2nd: Jones Motion carried

<p><b>V. Closed Session*</b></p> <p>Iowa Code Chapter 21.5.1(i) – Closed session to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.</p> <p>Iowa Code Chapter 21.5.1(c) – Closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.</p>	<p>Motion to move into closed session was made at 5:45pm</p> <p>Attendees: Susan Vallem Ann Henninger John Johnston Phil Jones Roger Johnson Karen Thalacker Angie Tye Lisa Bennett Heidi Solheim Jodi Geerts Dr Clay Dahlquist Dr Martins</p>	<p>1st: Henninger 2nd: Jones Motion carried</p>
<p><b>VI. Open Session*</b></p>	<p>Motion to move into open session was made at 7:08pm</p> <p>No action was taken in the closed session.</p>	<p>1st: Johnston 2nd: Johnson Motion carried</p>
<p><b>VII. Medical Staff President Report</b></p>	<p>no-report</p>	
<p><b>VIII. Financial and Statistical Report*</b></p> <p>A. <a href="#">Financial Presentation (d)</a> B. <a href="#">Financial Report (d1)</a> C. <a href="#">Employed Provider Stats (d2)</a></p>	<p>Bennett presented the financial and statistical report for September. A motion was brought forward from Finance Committee to approve the financial and statistical report as presented.</p>	<p>1st: Johnson 2nd: Jones Motion carried</p>
<p><b>IX. Committee/Department Reports:</b></p> <p>A. <a href="#">Administrative Reports (e)</a> B. <a href="#">CMO Report (e1)</a> C. Organization Committees (f)     1. EOC Committee - no report     2. <a href="#">Policy and Procedure Committee - November</a></p>	<p>Administrative reports were reviewed as included in the board packet.</p> <p>CMO report was reviewed as included in the board packet.</p> <p>Organizational Committee Reports were reviewed as included in the board packet.</p>	

<p><b>X.</b> <b>Medical Staff Reports (g)*</b></p> <ul style="list-style-type: none"> <li>A. Emergency Services Committee - no report</li> <li>B. Infection Prevention Committee - no report</li> <li>C. Inpatient Medical Services Committee - no report</li> <li>D. Lab/Pathology Committee - October</li> <li>E. Maternity/Child Services Committee - no report</li> <li>F. Medical Staff Executive Committee - November</li> <li>G. Medical Staff Meeting - no report</li> <li>H. Outpatient Medical Services Committee - no report</li> <li>I. Pharmacy &amp; Therapeutics Committee - November</li> <li>J. Quality Committee -no report</li> <li>K. Radiology/Radiation Safety Committee - no report</li> <li>L. Rural Health Clinic Advisory Committee - no report</li> <li>M. Rural Health Clinic Steering Committee - no report</li> <li>N. Surgical/Anesthesia Services Committee - no report</li> <li>O. Trauma Committee - November</li> </ul>	<p>Medical Staff Reports were reviewed as included in the board packet. Motion was made to approve all actions in committees.</p>	<p>1st: Henninger 2nd: Jones Motion carried</p>
<p><b>XI. C.E.O.'s Report</b></p> <ul style="list-style-type: none"> <li>A. <b>Building Project Update (h)</b> <ul style="list-style-type: none"> <li>1. <b>Expense Tracking (h1)</b></li> <li>2. Notice of Breach and Demand to Cure</li> </ul> </li> <li>B. <b>Strategic Plan Update (i)</b></li> </ul>	<p>Solheim gave an update on the building project and expense tracker as provided in the board packet.</p> <p>Solheim gave an update on the strategic plan document.</p>	
<p><b>XII. Old Business</b></p>		
<p><b>XIII. New Business</b></p> <ul style="list-style-type: none"> <li>A. <b>Hologic Service Contract (j)*</b></li> <li>B. Initial Appointments * <ul style="list-style-type: none"> <li>1. Coleman, Lisa RDN - Allied, Registered Dietician Nutritionist, Waverly Health Center</li> <li>2. Ellsworth, Melinda RDN - Allied, Registered Dietician Nutritionist, Waverly Health Center</li> <li>3. Gelhaus, Rebecca RDN - Allied, Registered Dietician Nutritionist, Waverly Health Center</li> </ul> </li> </ul>	<p>Hologic Service Contract - reviewed and a motion to approve was made.</p> <p>A motion was made to approve initial appointments, reappointments, updated Provider privileges and change in status as recommended by MEC.</p>	<p>Hologic 1st: Johnston 2nd: Jones Motion carried</p> <p>Initial Appt. 1st: Johnson 2nd: Henninger Motion carried</p>

<p>4. Safo, Anthony-Osei DO - Courtesy, Pathology, Cedar Valley Pathology</p> <p>5. Wirtz, Randy ARNP - Active, ARNP - Family Practice, Waverly Health Center</p> <p>6. Wright, Shana PMHNP-BC - Consulting, ARNP - Psychiatric and Mental Health, Integrated Telehealth Partners</p> <p>C. Reappointments - none</p> <p>D. Privilege Form Updates - none</p> <p>E. Updated Provider Privileges - none</p> <p>F. Change in Staff Category/Status - none</p> <p>G. Resignations</p> <p>1. <u>Phillips, Monte LISW</u> - Allied, Licensed Independent Clinical Social Worker, Waverly Health Center</p> <p>H. Policy and procedure, formulary and protocols *</p> <p>1. <u>Policies - Summary Sheets</u> (refer to f)</p> <p>2. New Policies: (k)</p> <p>a) <u>COVID-19 Vaccination</u></p> <p>b) <u>Cepheid Xpert Xpress CoV-2 Flu RSV plus procedure</u></p> <p>c) <u>Coding and Calculating Professional Facility Charges for Emergency Department visits</u></p> <p>d) <u>Coding, Abstracting, and Charge Reconciliation for Observation patients</u></p> <p>e) <u>Covid-19 (Sars Antigen) Testing Using Sofia 2</u></p> <p>f) <u>ED to Acute or OPS Coding and Calculating Professional Facility Charges for visits</u></p> <p>g) <u>Screen for SARS-CoV-2 COVID-19 Using GeneXpert</u></p> <p>h) <u>Veterans Affairs Benefits Notification</u></p> <p>I. <u>Finance Committee</u> (l)</p> <p>1. Capital Requests</p> <p>a) <u>ECHO - Cardio Ultrasound</u> (m)*</p>	<p>A motion was made to approve Policy/SOP/Formulary Additions as outlined in the board packet. All new Policies were reviewed and approved.</p> <p>ECHO - Cardio capital request was reviewed. 1st and 2nd from Finance committee - Johnson and</p>	<p>Policies</p> <p>1st: Henninger</p> <p>2nd: Jones</p> <p>Motion carried</p> <p>ECHO</p> <p>1st: Johnson</p> <p>2nd: Jones</p>
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<p>2. <a href="#">Capital Report (n)</a>          3. <a href="#">Cash Investments &amp; Transfer Report (o)</a>          4. Financial Assistance Requests*</p>	<p>Jones. Motion was made to approve.          Capital Report and Cash Investment report were reviewed as in packet - there were no questions.</p> <p>90% write-off in the amount of \$12,799.80. It is a re-application for a family member that received CT and infusion services. They do have insurance however it does not cover these services. Motion was made to approve.</p>	<p>Motion carried</p> <p>Financial Request          1st: Johnston          2nd: johnson          Motion carried</p>
<p><b>XIV. Adjourn*</b></p>	<p>A motion was made to adjourn the meeting at 7:56 p.m.</p>	<p>1st: Johnston          2nd: Johnson          Motion carried</p>
<p>* Indicates a motion and approval is needed</p>		

Next meeting will be held  
 Monday, December 20 , 2021  
 5:30 p.m.  
 Tendrils Rooftop Garden