

Members Present:  
 Susan Vallem, Chair  
 Ann Henninger Trax  
 Roger Johnson  
 John Johnston  
 Barb Lutz

Guests Present:  
 Diane Kohls  
 Karen Thalacker  
 Angie Tye  
 Jennie Waller

Minutes  
 of the Meeting of the  
**Board of Trustees**

August 24, 2020

6:00 p.m.

[meet.google.com/gnj-rrxa-dsu](https://meet.google.com/gnj-rrxa-dsu)



*Our Mission:* Waverly Health Center will provide high quality, patient-centered health care.

Speakers Present:  
 Jim Atty, CEO  
 Lisa Bennett, CFO  
 Jodi Geerts, CNO  
 Heidi Solheim, COO

Join by phone

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(PIN: 502898385)

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 6:01 p.m.	
II. Approval of minutes (b)	Minutes from the 7/27/20 meeting were reviewed. Henninger noted a typographical error that needs to be corrected. A motion was made to approve the minutes with correction as noted.	1st – Johnson 2nd - Henninger Unanimously Approved
III. Celebrations	Progress on the building project and WHC being listed as a 5 star hospital for patient experience on the CMS Hospital Compare website.	
IV. Financial and Statistical Report (c1 – c3)	Bennett presented the financial and statistical report for July. A motion was brought forth from Finance Committee to approve the financial and statistical report as presented.	1st - Lutz 2nd - Johnson Unanimously Approved
V. Committee/Department Reports: <ul style="list-style-type: none"> <li>Environment of Care (d)</li> </ul>	The Environment of Care committee report was presented as included in the Board packets.	Accepted
VI. Medical Staff Report (Dr. Styron) <ul style="list-style-type: none"> <li>Committee Reports               <ul style="list-style-type: none"> <li>OB Provider Committee</li> <li>ED Provider Committee</li> <li>Trauma Committee</li> <li>Quality Committee</li> </ul> </li> </ul>	Geerts reported that the Executive Committee of the Medical Staff and the full Medical Staff met on 8/17. They considered privileging and credentialing items, policies and medical staff bylaw revisions as listed below.	
VII. C.E.O.'s Report <ul style="list-style-type: none"> <li>Legislative Update</li> <li>Physician Recruitment</li> <li>Building Project Update (e)</li> <li>IT Update</li> <li>Organizational Chart Update (f)</li> </ul>	<p>Atty presented a legislative update, including information about the impacts of COVID, certificate of need, tort reform, healthcare workforce, telehealth, and EMS as an essential service.</p> <p>Atty presented an update on physician recruitment to meet patient care needs.</p> <p>Solheim presented a building project update, noting that the project is on track time wise and financially. Solheim noted the change orders as listed on the project budget summary included in the Board packets.</p> <p>Solheim presented an IT update as included in the Board packets.</p> <p>Atty presented an update to the organizational chart to remove The Spa. A motion was made to approve the updated organizational chart as presented.</p>	1st - Johnson 2nd - Johnson Unanimously Approved
VIII. Quality Update (g) <ul style="list-style-type: none"> <li>Patient Satisfaction Survey Reports</li> </ul>	Geerts presented a quality update, noting that the organizational quality committee met this month.	

<ul style="list-style-type: none"> <li>Organizational Dashboard</li> </ul>	<p>She reported that the organizational dashboard will be presented at the October Board meeting. Patient satisfaction survey reports were included in the Board packets.</p>	
<p>IX. Old Business</p>	<p>None.</p>	
<p>X. New Business</p> <ul style="list-style-type: none"> <li>Environment of Care Annual Evaluations (h1-h6)</li> <li>Compliance Program Annual Evaluation (i)</li> <li>Emergency Management Annual Evaluation (j)</li> <li>After Action Report – COVID-19 4 Month Evaluation (k)</li> <li>MSDSonline Renewal (q)</li> <li>Request for Privileges: <ul style="list-style-type: none"> <li>Kelsey Sukovaty, MD – Courtesy, Podiatry, Cedar Valley Podiatry</li> <li>Sherifat Forcey, PMHNP –BC – Consulting, Psychiatric and Mental Health, Integrated Telehealth Partners</li> </ul> </li> <li>Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> <li>Saleena Neuhaus, LISW – Active, Licensed Independent Social Worker, WHC</li> <li>Marc Romano, PMHNP-BC – Consulting, Psychiatric and Mental Health, Integrated Telehealth Partners</li> <li>Holly Wardlow, LISW – Active, Licensed Independent Social Worker, WHC</li> </ul> </li> <li>Reappointment to Medical Staff: <ul style="list-style-type: none"> <li>Renu Bansal, MD – Active, Family Practice/Nephrology/Internal Medicine, WHC</li> <li>Robert Bartelt, MD – Courtesy, Orthopedic Surgery, CVMS</li> <li>Mark Bennett, CRNA – Courtesy, Anesthesia, Iowa Anesthesia LLC</li> <li>Charles Cibula, DPM – Courtesy, Podiatry, Cedar Valley Podiatry</li> <li>Christopher Considine, DPM – Courtesy, Podiatry, Family Foot Health Care PLC</li> <li>Brenda Cooper, ARNP – Courtesy, ARNP – Orthopedics, CVMS</li> <li>Tarek Daoud, MD – Courtesy, Nephrology, CVMS</li> </ul> </li> </ul>	<p>Bennett presented the EOC Fiscal Year 2020 annual evaluations as included in the Board packets. A motion was made to approve the annual evaluations as presented.</p> <p>Bennett presented the Compliance Program Fiscal Year 2020 annual evaluation as included in the Board packets. A motion was made to approve the annual evaluation as presented.</p> <p>Solheim presented the Fiscal Year 2019 Emergency Management annual evaluation as included in the Board packets. A motion was made to approve the annual evaluation as presented.</p> <p>Solheim presented the after action report - COVID-19 4 month evaluation. Discussion was held regarding the evaluation.</p> <p>Solheim presented a three year renewal agreement for MSDSonline. A motion was made to approve the renewal agreement as presented.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	<p>1st - Lutz 2nd - Johnston Unanimously Approved</p> <p>1st - Johnson 2nd - Henninger Unanimously Approved</p> <p>1st - Henninger 2nd - Lutz Unanimously Approved</p> <p>1st - Johnston 2nd - Johnson Unanimously Approved</p> <p>1st - Henninger 2nd - Lutz Unanimously Approved</p>

<ul style="list-style-type: none"> <li>▪ Gerald Decker, MD – Consulting, Radiology, RCI</li> <li>▪ John Ebensberger, MD – Active, Emergency Medicine, WHC</li> <li>▪ Katelyn Froehner, ARNP – Active, ARNP – Emergency Medicine, WHC</li> <li>▪ William Fulcher, MD – Courtesy, Radiology, RCI</li> <li>▪ Tamer Ghosheh, MD – Courtesy, Radiology, RCI</li> <li>▪ Glenn Hammer, MD – Consulting, Radiology, RCI</li> <li>▪ Brenton Harris, MD – Consulting, Radiology, RCI</li> <li>▪ LeeAnn Hoodjer, PMHNP-BC – Active, Psychiatric &amp; Mental Health, WHC</li> <li>▪ Teresa Isaacson, ARNP – Active, Family Practice/Spa, WHC</li> <li>▪ Nicholas Masse, MD – Courtesy, Radiology, RCI</li> <li>▪ Timothy Mulholland, MD – Courtesy, Urology, Mason City Clinic</li> <li>▪ Mary Nading, PA-C – Courtesy, PA-C – Orthopedics</li> <li>▪ Michael Puk, MD – Courtesy, Ophthalmology, CVMS</li> <li>▪ Ann Rathe, MD – Active, Psychiatry, WHC</li> <li>▪ Nicholas Schmerbach, DPM – Courtesy, Podiatry, Cedar Valley Podiatry</li> <li>▪ Tamra Schneider, SA-C – Allied, Certified Surgical Assist, WHC</li> <li>▪ Gary Schweiger, MD – Courtesy, Radiology, RCI</li> <li>▪ Jill Scott, PMHNP-BC – Consulting, Psychiatric &amp; Mental Health, Integrated Telehealth Partners</li> <li>▪ Samantha Specht, CRNA – Courtesy, Anesthesia, Iowa Anesthesia LLC</li> <li>▪ Stephen Styron, MD – Active, OB-Gyn, WHC</li> <li>▪ Jarrod Yates, DO – Consulting, Radiology, RCI</li> </ul> <ul style="list-style-type: none"> <li>• Recommendations Regarding Provisional Status: <ul style="list-style-type: none"> <li>▪ Joan James, MD – Consulting, Psychiatry, Integrated Telehealth Partners</li> <li>▪ Melissa Garrett, MD – Courtesy, General Surgery, CVMS</li> </ul> </li> </ul> <ul style="list-style-type: none"> <li>• Revised Medical Staff Bylaws (1)</li> </ul> <ul style="list-style-type: none"> <li>• New &amp; Revised Policies: <ul style="list-style-type: none"> <li>▪ 340B Program Compliance Monitoring Reporting (p1)</li> <li>▪ 340B Program Contract Pharmacy</li> </ul> </li> </ul>	<p>Geerts presented changes to the Medical Staff Bylaws as included in the Board packets. The changes have been reviewed by the Executive Committee of the Medical Staff and the full Medical Staff and are recommended for approval. A motion was made to approve the revised Medical Staff Bylaws as presented.</p> <p>Geerts presented new and revised policies as included in the Board packets. The policies have been reviewed by the Executive Committee of the Medical Staff and the full Medical Staff and are</p>	<p>1st - Lutz 2nd - Henninger Unanimously Approved</p>
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<ul style="list-style-type: none"> <li>▪ Capital Report (m3)</li> <li>▪ Cash Investments &amp; Transfer Report (m4)</li> <li>▪ Financial Assistance Requests</li> </ul> <ul style="list-style-type: none"> <li>▪ Financial Assistance Annual Review</li> </ul> <ul style="list-style-type: none"> <li>• Personnel Committee – 8/5/20 &amp; 8/19/20 (n)</li> </ul>	<p>Bennett presented the capital and cash investments and transfer reports as included in the Board packets. Bennett presented an application for financial assistance:</p> <ul style="list-style-type: none"> <li>• Application is for an individual with a balance of \$23,815.97. The applicant qualifies for a 100% write-off under our Financial Assistance Policy.</li> </ul> <p>A motion was made to approve the application as presented.</p> <p>Bennett presented the financial assistance annual review.</p> <p>The Personnel Committee met on 8/5 and 8/19/20. Minutes from the meetings were included in the Board packet.</p>	<p>1st - Johnston 2nd - Lutz Unanimously Approved</p>
<p>XI. Closed Session</p> <p>Iowa Code Chapter 21.5.1(c) – Closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.</p> <p>Iowa Code Chapter 21.5.1(i) – Closed session to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.</p>	<p>A motion was made to move into closed session at 7:29 p.m. for the purposes identified at left.</p> <p>Attendees for the closed session were: Jim Atty, CEO Susan Vallem, Chair Ann Henninger Trax Roger Johnson John Johnston Barb Lutz Karen Thalacker</p>	<p>1st - Johnston 2nd - Henninger Unanimously Approved</p>
<p>XII. Open Session</p>	<p>A motion was made to move back into open session at 8:13 p.m. No action was taken in closed session.</p>	<p>1st - Johnston 2nd - Lutz Unanimously Approved</p>
<p>XIII. Adjourn</p>	<p>A motion was made to adjourn the meeting at 8:20 p.m.</p>	<p>1st - Johnston 2nd - Lutz Unanimously Approved</p>

Next meeting will be held  
**Monday, September 28, 2020**  
**6:00 p.m.**  
**Tendrils Rooftop Garden**