

Members Present:
 Susan Vallem, Chair
 Roger Johnson, Secretary
 Gloria Campbell
 Barb Lutz

Guests Present:
 Karen Thalacker
 Missy Timmermans
 Angie Tye
 Jennie Waller

Minutes
 of the Meeting of the
Board of Trustees
 September 23, 2019
 6:00 p.m.
Tendrils Rooftop Garden



Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

Members Excused:
 John Johnston

Speakers Present:
 Jim Atty, CEO
 Beth Havlovic
 Lisa Bennett, CFO
 Heidi Solheim, COO
 Jodi Geerts, CNO
 Diane Kohls

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 6:01 p.m.	
II. Approval of minutes (b1 & b2)	Minutes of the 8/26/19 and 9/16/19 meetings were reviewed. A motion was made to approve the minutes as written.	1st - Campbell 2nd - Lutz Unanimously Approved
III. Celebrations	Happy 5 th work anniversary to Jim Atty.	
IV. Featured Department – Accounting (Beth Havlovic)	Beth Havlovic presented information about the functions and goals of the Accounting department.	
V. Financial and Statistical Report (c1 – c3)	Bennett presented the financial and statistical report for August. A motion was brought forth from the Finance Committee to approve the financial and statistical report as presented.	1st - Johnson 2nd - Lutz Unanimously Approved
VI. Committee/Department Reports: <ul style="list-style-type: none"> • Environment of Care (d) 	The Environment of Care Committee report was presented as included in the Board packets.	Accepted
VII. Medical Staff Report (Dr. Styron)	The Executive Committee of the Medical Staff met on September 16 th . They considered privileging and credentialing items as listed below.	
VIII. Quality Report (e) <ul style="list-style-type: none"> • Sample Patient Safety Scorecard • IHI Quality Assessment Introduction 	Geerts reported that the WHC quality report card and information about the framework for effective board governance of health system quality, and leading a culture of safety were included in the Board packets.	
IX. C.E.O.'s Report <ul style="list-style-type: none"> • Physician Recruitment • Building Project Update • Electronic Medical Record (EMR) Update • Clinic Department of Inspections & Appeals (DIA) Visits 	Atty provided an update on physician recruitment. Solheim and Atty presented a building project update, noting that Waverly Utilities has started pre-work, bid documents for the project will be released tomorrow, and the capital campaign for the project is on track. Solheim presented an EMR update, noting that we are currently working on integrated testing and are scheduled to go live with the EMR on October 20 th . Kohls reported that DIA recently completed inspections of three of our clinics. One of the clinics had 2 deficiencies, which have been corrected. The other two clinics had no deficiencies.	
X. Old Business		
XI. New Business <ul style="list-style-type: none"> • Rural Health Clinic Annual Program Evaluations (f1 – f5) 	Kohls presented the Rural Health Clinic (RHC) program evaluations for Christophel, Janesville,	

<ul style="list-style-type: none"> • Hazard Vulnerability Analysis (HVA) (g) • Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> ▪ Laura Martin, RNFA – Allied, Registered Nurse First Assistant, WHC • Updated Privileges: <ul style="list-style-type: none"> ▪ John Ebensberger, MD – Active, Emergency Medicine, WHC ▪ Abdul Khalique Panhwar, MD – Active, Emergency Medicine & Family Practice, WHC ▪ Todd Shover, DO – Active, Emergency Medicine, WHC ▪ Rajendra Singh, MD – Active, Emergency Medicine, WHC ▪ John Zehr, MD – Active, Emergency Medicine & Family Practice, WHC ▪ Clay Dahlquist, DO – Active, Hospitalist & Emergency Medicine, WHC ▪ Connie Joylani, MD – Active, Hospitalist & Emergency Medicine, WHC ▪ Monica Rotsaert, MD – Active, Hospitalist & Emergency Medicine, WHC ▪ Courtney Bochmann, DO – Active, Family Practice, Emergency Medicine & Hospitalist, WHC • Recommendations Regarding Provisional Status: <ul style="list-style-type: none"> ▪ Vishal Goyal, MD – Consulting, Cardiology, CVMS ▪ Ajay Kaja, MD – Consulting, Cardiology, CVMS ▪ Kristin White, MD – Consulting, Radiology, RCI • Resignations from Medical Staff: <ul style="list-style-type: none"> ▪ Jessica Webb, DO – Active, Family Practice, WHC ▪ Amber Crawford, DO – Active, General Surgery, WHC ▪ Alyssa Woods, ARNP – Active, ARNP-Family Practice, WHC • New Policies & Procedures: (h) <ul style="list-style-type: none"> ▪ Emergency Department Patient Triage 	<p>Nashua, Shell Rock & Women’s Clinics as included in the Board packets. A motion was made to approve the program evaluations as presented.</p> <p>Solheim presented the hazard vulnerability analysis as included in the Board packets. Solheim noted that we will be updating the HVA regularly as we move into the construction process.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p> <p>The new policy listed at left was presented for review as included in the Board packets. The policy has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. A motion was made to approve the policy as written.</p>	<p>1st - Johnson 2nd - Lutz Unanimously Approved</p> <p>1st - Campbell 2nd - Lutz Unanimously Approved</p> <p>1st - Lutz</p>
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