

Members Present:
 Susan Vallem, Chair
 Roger Johnson, Secretary
 Gloria Campbell
 John Johnston
 Barb Lutz

Guests Present:
 Diane Kohls
 Karen Thalacker
 Missy Timmermans
 Jennie Waller

Minutes
 of the Meeting of the
Board of Trustees
 July 22, 2019
 6:00 p.m.
 CG Room



Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

Speakers Present:
 Jim Atty, CEO
 Heidi Solheim, COO

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 6:02 p.m.	
II. Approval of minutes (b)	Minutes of the 6/24/19 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Johnston 2nd - Campbell Unanimously Approved
III. Celebrations	The WHC team took first place in the first flight of the IHERF gold outing.	
IV. Financial and Statistical Report	Atty shared preliminary financial information for June. The full financial report will be included with the August Board packet.	
V. Committee/Department Reports: <ul style="list-style-type: none"> Environment of Care (d) 	The Environment of Care Committee report was presented as included in the Board packets.	Accepted
VI. Medical Staff Report (Dr. Styron)	Atty reported that the Executive Committee of the Medical Staff met on July 15 th . They considered privileging and credentialing items as listed below.	
VII. C.E.O.'s Report <ul style="list-style-type: none"> Physician Recruitment Information Systems Update <ul style="list-style-type: none"> Provation Agreement (e1 – e3) Building Project Update (f1 – f3) 	<p>Atty provided an update on physician recruitment.</p> <p>Solheim presented an information systems update, including an agreement with Provation for evidence based order sets, as discussed at the last Board meeting. Adjustments to other areas have been made to accommodate this purchase in the project and the capital budget. A motion was made to approve the Provation agreement as presented.</p> <p>Atty and Solheim presented a building project update, discussing the value engineering process and adjustments that were made as a result. A motion was made to approve the project budget of \$36,412,922 and to proceed with the project. Solheim noted that a special meeting will be set for a public hearing on the first phase of the project, which will be to move the air handlers and complete some utility work</p>	<p>1st - Johnson 2nd - Lutz Unanimously Approved</p> <p>1st - Johnston 2nd - Campbell Unanimously Approved</p>
VIII. Old Business		
IX. New Business <ul style="list-style-type: none"> Auxiliary Annual Report (g) Community Health Needs Assessment (h) 	<p>The Auxiliary Annual Report was presented as included in the Board packets. A motion was made to approve the report as presented and to express the appreciation of the Board.</p> <p>Solheim presented the community health needs assessment prepared by Leann Hoffman. She noted that we will be working on action planning with the development of our strategic plan. The Board expressed gratitude to Hoffman for her work on the project.</p>	<p>1st - Campbell 2nd - Johnson Unanimously Approved</p>

<ul style="list-style-type: none"> • Stericycle Agreement (i) • ProCircular – Penetration Test & HIPAA Assessment (i) • Request for Privileges: <ul style="list-style-type: none"> ▪ Kristine Rottink, RNFA – Allied, Surgical Assist – RN, WHC • Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> ▪ Atul Sheth, MD – Consulting, Psychiatry, Integrated Telehealth Partners • Change in Category: <ul style="list-style-type: none"> ▪ Kerri VanEe, ACNP – Active, ARNP – Orthopedics, CVMS • Recommendations Regarding Provisional Status: <ul style="list-style-type: none"> ▪ Benjamin Torrez, DO – Courtesy, Orthopedic Surgery, CVMS ▪ Alyssa Woods, ARNP – Active, Family Practice, WHC • New/Revised Policies & Procedures: None • Finance Committee <ul style="list-style-type: none"> ▪ Capital Requests ▪ Capital Report ▪ Cash Transfer Report ▪ Financial Assistance Requests • Person-Centered Care Update 	<p>Atty presented a five year service agreement with Stericycle. A motion was made to approve the agreement as presented.</p> <p>Solheim presented a budgeted agreement with ProCircular for a penetration test and a HIPAA assessment. A motion was made to approve the agreement as presented.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p> <p>Finance Committee did not meet this month.</p> <p>There was no person-centered care update.</p>	<p>1st - Lutz 2nd - Johnson Unanimously Approved</p> <p>1st - Campbell 2nd - Lutz Unanimously Approved</p> <p>1st - Johnston 2nd - Campbell Unanimously Approved</p>
<p>XI. Closed Session</p> <p>Iowa Code Chapter 21.5.1(c) – Closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.</p>	<p>A motion was made to move into closed session at 7:04 p.m. for the purpose identified at left.</p>	<p>1st - Campbell 2nd - Lutz Unanimously Approved</p>
<p>XII. Open Session</p>	<p>A motion was made to move back into open session at 7:05 p.m. No action was taken in closed session.</p>	<p>1st - Johnston 2nd - Campbell Unanimously Approved</p>
<p>XIII. Adjourn</p>	<p>A motion was made to adjourn the meeting at 7:05 p.m.</p>	<p>1st - Johnston 2nd - Johnston Unanimously Approved</p>

Next meeting will be held

Monday, August 26, 2019 - 6:00 p.m.

Tendrils Rooftop Garden