

Members Present:
 Susan Vallem, Chair
 Roger Johnson, Secretary
 Gloria Campbell
 John Johnston
 Barb Lutz

Guests Present:
 Dr. Dahlquist
 Jodi Geerts
 Diane Kohls
 Cathy Sebilsky
 Karen Thalacker
 Jennie Waller

Minutes
 of the Meeting of the
Board of Trustees
 June 24, 2019
 6:00 p.m.
Tendrils Rooftop Garden



Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

Speakers Present:
 Jim Atty, CEO
 Linda Hansen
 Lisa Bennett, CFO
 Heidi Solheim, COO

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 6:00 p.m.	
II. Approval of minutes (b)	Minutes of the 5/28/19 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Campbell 2nd - Johnston Unanimously Approved
III. Celebrations	Sharon Cashman was recognized by the Iowa Pharmacy Association as the health-system pharmacist of the year.	
IV. Featured Department – Materials Management (Linda Hansen)	Linda Hansen presented information about the functions and goals of the materials management department.	
V. Financial and Statistical Report (c1 – c3)	Bennett presented the financial and statistical report for May. A motion was brought forth from the Finance Committee to approve the financial and statistical report as presented.	1st - Johnson 2nd - Lutz Unanimously Approved
VI. Committee/Department Reports: <ul style="list-style-type: none"> Environment of Care (d) 	The Environment of Care Committee report was presented as included in the Board packets.	Accepted
VII. Medical Staff Report (Dr. Styron)	Atty reported that the Executive Committee of the Medical Staff and the full Medical Staff met on June 17 th . They considered privileging and credentialing items as listed below.	
VIII. C.E.O.’s Report <ul style="list-style-type: none"> Physician Recruitment Building Project Update Strategic Planning Allscripts EMR Update 	<p>Atty provided an update on physician recruitment.</p> <p>Atty and Solheim presented a building project update. Atty noted that he and Emily Neuendorf have been working on the “quiet” phase of our capital campaign. Solheim reported that we will be bringing project budget numbers to the Board for consideration in July.</p> <p>Atty presented information on strategic planning, noting that he, Solheim and Vallem met with a group from the UNI Center for Strategic Business Planning today. They will be putting together a proposal to assist us with the development of a new strategic plan.</p> <p>Solheim presented an Allscripts EMR update, noting that the project is moving forward. Solheim presented information on evidence-based order set systems that we have been researching. Due to the timing needed for implementation to coincide with the building of orders in the Allscripts system, Solheim will be asking the Executive Committee to review and recommend the system for approval.</p>	

<ul style="list-style-type: none"> Organizational Chart (e) 	<p>Solheim noted that with some adjustments to other areas, the additional cost should still fall within the project budget. Discussion was held regarding the benefits of the system to enhance patient safety and ensure that we are current with evidence-based practices. The consensus of the Board was that the Executive Committee could review and recommend the evidence-based system due to the timing needs of the project.</p> <p>Atty presented an update to the organizational chart, noting changes in reporting relationships for the Director of Quality Services, Employee & Patient Safety, and Employee Health/Infection Control. A motion was made to approve the revised organizational chart as presented.</p>	<p>1st - Lutz 2nd - Campbell Unanimously Approved</p>
<p>IX. Old Business</p>		
<p>X. New Business</p> <ul style="list-style-type: none"> Abbott Laboratories Point of Care Agreement (e1 & e2) Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> Joel Dennhardt, Courtesy, Radiology, RCI Micaela Rahm, ARNP – Courtesy, Cardiology, CVMS Change in Category: <ul style="list-style-type: none"> Kerri VanEe, ACNP – Courtesy, Orthopedics, CVMS Resignations from Medical Staff: <ul style="list-style-type: none"> Michele Barnett, PMHNP-BC – Consulting, Psychiatric and Mental Health, Integrated Telehealth Partners Warren Spencer, MD – Consulting, Radiology, RCI Claro Palma, MD – Ancillary, Rheumatology, CVMS New Clinical Privilege Form: <ul style="list-style-type: none"> Gastroenterology (f) New/Revised Policies & Procedures: None Finance Committee (g) <ul style="list-style-type: none"> Capital Request – Vehicle Replacement (g1 & g2) 	<p>Solheim presented a renewal of a three year Point of Care agreement with Abbott Laboratories. A motion was made to approve the agreement renewal as presented.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p> <p>The clinical privilege form, listed at left, was presented for review as included in the Board packets. The privilege form has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. A motion was made to approve the privilege form as written.</p> <p>Bennett reported that the Finance Committee met this morning. Minutes from the meetings were included in the Board packets.</p> <p>Bennett presented a capital request for a vehicle replacement. The request is being brought forth for approval due to being over the budgeted amount. A motion was brought forth from Finance Committee to approve the request for vehicle replacement at a cost not to exceed \$22,240.</p>	<p>1st - Johnson 2nd - Johnston Unanimously Approved</p> <p>1st - Lutz 2nd - Campbell Unanimously Approved</p> <p>1st - Campbell 2nd - Johnson Unanimously Approved</p> <p>1st - Lutz 2nd - Johnson Unanimously Approved</p>

<ul style="list-style-type: none"> ▪ Capital Report (g3) ▪ Cash Transfer Report (g4) ▪ Financial Assistance Requests ▪ Financial Assistance Policy (g5) • Executive Committee 5/31/19 (h1 & h2) • Person-Centered Care Update 	<p>Bennett presented the capital report and cash transfer report as included in the Board packets. There were no applications for financial assistance.</p> <p>Bennett noted that the Financial Assistance Policy has been reviewed and no changes are needed at this time. Our current amounts generally billed (ABG) remained at 52%. A motion was made to approve the review of the Financial Assistance Policy.</p> <p>The minutes of the 5/31/18 Executive Committee meeting were presented as included in the Board packets. The Executive Committee acted to approve a two year agreement with Aureon to consolidate our phone and fax lines. The motion was ratified as presented.</p> <p>Solheim presented a person-centered care update, noting that she will be presenting the Community Health Needs Assessment to the Board in July.</p>	<p>1st - Johnson 2nd - Vallem Unanimously Approved</p>
<p>XI. Closed Session</p> <p>Iowa Code Chapter 21.5.1(l) - Closed session to discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital's competitive position when no public purpose would be served by public disclosure.</p> <p>Iowa Code Chapter 21.5.1(i) – Closed session to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.</p>	<p>A motion was made to move into closed session at 7:00 p.m. for the purposes identified at left.</p>	<p>1st - Campbell 2nd - Johnston Unanimously Approved</p>
<p>XII. Open Session</p>	<p>A motion was made to move back into open session at 7:58 p.m. No action was taken in closed session.</p>	<p>1st - Lutz 2nd - Campbell Unanimously Approved</p>
<p>XIII. Adjourn</p>	<p>A motion was made to adjourn the meeting at 7:59 p.m.</p>	<p>1st - Johnston 2nd - Johnson Unanimously Approved</p>

Next meeting will be held
Monday, July 22, 2019
6:00 p.m.
Tendrils Rooftop Garden