

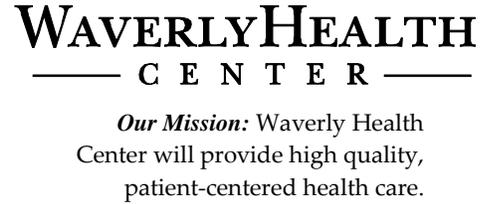
Members Present:  
 Susan Vallem, Chair  
 Roger Johnson, Secretary  
 John Johnston  
 Barb Lutz

Members Excused:  
 Gloria Campbell

Speakers Present:  
 Jim Atty, CEO  
 Kathy Bartels  
 Lisa Bennett, CFO  
 Dr. Styron  
 Heidi Solheim, COO

Guests Present:  
 Dr. Dahlquist  
 Jodi Geerts  
 Diane Kohls  
 Karen Thalacker  
 Missy Timmermans  
 Angie Tye  
 Iris Vering  
 Jennie Waller

Minutes  
 of the Meeting of the  
**Board of Trustees**  
 May 28, 2019  
 6:00 p.m.  
**Tendrils Rooftop Garden**



Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 6:00 p.m.	
II. Approval of minutes (b)	Minutes of the 4/22/19 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Johnson 2nd - Lutz Unanimously Approved
III. Celebrations	John Johnston received compliments about the care we provided to a recent inpatient.	
IV. Featured Department – Nutrition Services/Therapy (Kathy Bartels)	Kathy Bartels presented information about the functions and goals of the nutrition services and nutrition therapy departments.	
V. Financial and Statistical Report (c1 – c3)  <ul style="list-style-type: none"> <li>• FY2020 Budgets</li> </ul>	<p>Bennett presented the financial and statistical report for April. A motion was brought forth from the Finance Committee to approve the financial and statistical report as presented.</p> <p>Bennett presented the FY20 operating and capital budgets. The budgets were developed with the following general assumptions:            **a 4% gross charge increase            **salary increase            **positive cash flow            **a capital budget of \$1,083,190</p> <p>Discussion was held regarding the proposed budget. A motion was brought forth from the Finance Committee to approve the operating and capital budgets as presented.</p>	<p>1st - Johnson 2nd - Lutz Unanimously Approved</p> <p>1st - Lutz 2nd - Johnson Unanimously Approved</p>
VI. Committee/Department Reports: <ul style="list-style-type: none"> <li>• Environment of Care (d)</li> <li>• Building Project Update</li> </ul>	<p>The Environment of Care Committee report was presented as included in the Board packets.</p> <p>Solheim presented an update on the building project, noting that planning is on schedule. She reported that we have met with the City regarding the project. She noted that design development meetings were held today and are scheduled for tomorrow. Our next price check-in will for the project design will be in July.</p>	Accepted
VII. Medical Staff Report (Dr. Styron)	Dr. Styron reported that the Executive Committee of the Medical Staff met on May 20 <sup>th</sup> . They considered privileging and credentialing items as listed below.	
VIII. Patient Satisfaction Report (Heidi Solheim) (e1 – e6)	Solheim presented information about the patient satisfaction reports that were included in the Board packet. Solheim noted that we started the targeted survey process in April.	

<p>IX. C.E.O.'s Report</p> <ul style="list-style-type: none"> <li>Physician Recruitment</li> <li>Legislative Update</li> </ul>	<p>Atty provided an update on physician recruitment.</p> <p>Atty presented a legislative update.</p>	
<p>X. Old Business</p>	<p>None.</p>	
<p>XI. New Business</p> <ul style="list-style-type: none"> <li>Legal Agreement (f)</li> <li>Sharecare, Inc. Agreement (g1 &amp; g2)</li> <li>Appriss Inc. Agreement (h)</li> <li>High School Athletic Training Coverage</li> <li>Nursing Annual Report (i)</li> <li>Request for Privileges: <ul style="list-style-type: none"> <li>Christina Blake, ARNP – Consulting, ARNP – Psychiatric &amp; Mental Health, Integrated Telehealth Partners</li> <li>Barbara Burkle, ARNP – Courtesy, ARNP – Gastroenterology, CVMS</li> <li>Megan Imoehl, ARNP – Courtesy, ARNP – Orthopedics, CVMS</li> <li>Joan James, MD – Consulting, Psychiatry, Integrated Telehealth Partners</li> <li>Tiffanie LaPan, CRNA – Courtesy, Anesthesia, Iowa Anesthesia, L.C.</li> <li>Ravindra Mallavarapu, MD – Courtesy, Gastroenterology, CVMS</li> </ul> </li> <li>Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> <li>Thomas Bollinger, MD – Courtesy, Pathology, Cedar Valley Pathology</li> <li>David Larson, MD – Courtesy, Pathology, Cedar Valley Pathology</li> </ul> </li> </ul>	<p>Atty presented a request to continue our legal services agreement with Correll, Sheerer, Benson, Engles, Galles &amp; Demro, PLC. Atty reported that the terms of the agreement have been transitioned from calendar year to fiscal year to align with our budgeting process. A motion was made to approve the agreement for legal services through June 30, 2020 as presented at a cost of \$45,000, with a corrected payment date of 7/1/19.</p> <p>Solheim presented a three year agreement with Sharecare, Inc. A motion was made to approve the agreement as presented.</p> <p>Solheim presented a three year agreement with Appriss Inc. A motion was made to approve the agreement as presented.</p> <p>Solheim presented a request from Waverly-Shell Rock (W-SR) Community Schools to provide funding assistance for their athletic training program again for the next school year. Discussion was held regarding the health benefit of the athletic training program for the community, and the marketing benefits provided through the Booster Club as a result of our donation. A motion was made to approve a \$10,420 donation for the athletic training program.</p> <p>Geerts presented the Nursing Annual Report. A motion was made to accept the report as presented.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	<p>1st - Lutz 2nd - Johnson Unanimously Approved</p> <p>1st - Johnston 2nd - Lutz Unanimously Approved</p> <p>1st - Johnson 2nd - Johnston Unanimously Approved</p> <p>1st - Johnston 2nd - Lutz Unanimously Approved</p> <p>1st - Johnson 2nd - Lutz Unanimously Approved</p> <p>1st - Johnson 2nd - Lutz Unanimously Approved</p> <p>1st - Johnston 2nd - Johnson Unanimously Approved</p>

<ul style="list-style-type: none"> <li>▪ Stacey Lester, PA-C – Courtesy, Plastic Surgery, Mason City Clinic</li> <li>▪ Kris Loterbauer, RN – Courtesy, RN – Plastic Surgery, Mason City Clinic</li> <li>• Recommendations Regarding Provisional Status: <ul style="list-style-type: none"> <li>▪ Randy Cornelius, CRNA – Courtesy, Anesthesia, Iowa Anesthesia, L.C.</li> <li>▪ LeeAnn Hoodjer, ARNP – Active, Psychiatric &amp; Mental Health, WHC</li> <li>▪ Richard Jacobson Jr., CRNA – Courtesy, Anesthesia &amp; Interventional Pain Management, Iowa Anesthesia, L.C.</li> <li>▪ Mark Odden, CRNA - Courtesy, Anesthesia &amp; Interventional Pain Management, Iowa Anesthesia, L.C.</li> <li>▪ Jill Scott, ARNP – Consulting, ARNP – Psychiatric &amp; Mental Health, Integrated Telehealth Partners</li> <li>▪ Bradley Zeithamel, CRNA - Courtesy, Anesthesia &amp; Interventional Pain Management, Iowa Anesthesia, L.C.</li> <li>▪ Michele Barnett, ARNP – Consulting, ARNP – Psychiatric &amp; Mental Health, Integrated Telehealth Partners</li> <li>▪ Mark Bennett, CRNA – Courtesy, Anesthesia, Iowa Anesthesia, L.C.</li> <li>▪ Shawn Blake, CRNS – Courtesy, Anesthesia, Iowa Anesthesia, L.C.</li> <li>▪ Patrick Charles, ARNP – Consulting – ARNP – Psychiatric &amp; Mental Health, Integrated Telehealth Partners</li> <li>▪ Mary Nading, PA-C – Courtesy, PA-C – Orthopedics, CVMS</li> <li>▪ Kirsten Pancione, ARNP – Consulting, ARNP – Psychiatric &amp; Mental Health, Integrated Telehealth Partners</li> <li>▪ Elizabeth Shover, ARNP – Courtesy, ARNP – Orthopedics, CVMS</li> <li>▪ Sarah Tweedy, CRNA – Courtesy, Anesthesia, Iowa Anesthesia, L.C.</li> </ul> </li> <li>• Resignations from Medical Staff: <ul style="list-style-type: none"> <li>▪ Pankaj Nagaraj, MD – Courtesy, Pediatrics, Unity Point</li> </ul> </li> <li>• New Policy &amp; Procedure: <ul style="list-style-type: none"> <li>▪ Grievance (j)</li> </ul> </li> <li>• Finance Committee (k) <ul style="list-style-type: none"> <li>▪ Capital Requests</li> <li>▪ Capital Report</li> <li>▪ Cash Transfer Report</li> <li>▪ Financial Assistance Requests</li> </ul> </li> </ul>	<p>The new policy listed at left was presented for review as included in the Board packets. The policy has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. A motion was made to approve the policy as written.</p> <p>Bennett reported that the Finance Committee met on May 22<sup>nd</sup> and May 24<sup>th</sup>. Minutes from the meetings were included in the Board packets.</p> <p>There were no capital requests. Bennett presented the capital report and cash transfer report as included in the Board packets. There were no applications for financial assistance.</p>	<p>1st - Lutz 2nd - Johnson Unanimously Approved</p>
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<ul style="list-style-type: none"> <li>• Person-Centered Care Update</li> </ul>	<p>Solheim presented a person-centered care update, noting that we are currently developing metrics to assess our person-centered care performance.</p>	
<p><b>XII. Closed Session</b>  Iowa Code Chapter 21.5.1(c) – Closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.</p> <p>Iowa Code Chapter 21.5.1(i) – Closed session to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.</p>	<p>A motion was made to move into closed session at 7:38 p.m. for the purposes identified at left.</p>	<p>1st - Johnston  2nd - Johnson  Unanimously  Approved</p>
<p><b>XIII. Open Session</b></p>	<p>A motion was made to move back into open session at 8:50 p.m. No action was taken in closed session.</p>	<p>1st - Lutz  2nd - Johnston  Unanimously  Approved</p>
<p><b>XIV. Adjourn</b></p>	<p>A motion was made to adjourn the meeting at 8:51 p.m.</p>	<p>1st - Johnson  2nd - Johnston  Unanimously  Approved</p>

Next meeting will be held  
**Monday, June 24, 2019**  
**6:00 p.m.**  
**Tendrils Rooftop Garden**