

Members Present:  
 Gloria Campbell  
 Roger Johnson, Acting Chair  
 John Johnston

Guests Present:  
 Jodi Geerts  
 Diane Kohls  
 Karen Thalacker  
 Missy Timmermans  
 Angie Tye  
 Iris Vering  
 Jennie Waller

Members Excused:  
 Susan Vallem, Chair  
 Barb Lutz

Speakers Present:  
 Jim Atty, CEO  
 Joni Poppe  
 Lisa Bennett, CFO  
 Heidi Solheim, COO

Minutes  
 of the Meeting of the  
**Board of Trustees**  
 April 22, 2019  
 6:00 p.m.  
**Tendrils Rooftop Garden**



*Our Mission:* Waverly Health Center will provide high quality, patient-centered health care.

Item	Discussion/Notes	Action
Featured Department – Outpatient Services (Joni Poppe)	Joni Poppe presented information about the functions and goals of the outpatient services departments (cardiopulmonary rehabilitation, cardiovascular services, outpatient medical services, pulmonary rehabilitation, and respiratory therapy).	
I. Meeting called to order	Called to order by Johnson at 6:35 p.m. Campbell was appointed to act as Secretary for the meeting.	
II. Approval of minutes (b)	Minutes of the 3/25/19 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Campbell 2nd - Johnston Unanimously Approved
III. Celebrations		
IV. Financial and Statistical Report (c1 – c3)	Bennett presented the financial and statistical report for March. A motion was brought forth from the Finance Committee to approve the financial and statistical report as presented.	1st - Lutz 2nd - Johnson Unanimously Approved
V. Committee/Department Reports: <ul style="list-style-type: none"> <li>• Environment of Care (d)</li> </ul>	The Environment of Care Committee report was presented as included in the Board packets.	Accepted
VI. Medical Staff Report (Dr. Styron)	Atty reported that the Executive Committee of the Medical Staff met on April 15 <sup>th</sup> . They considered privileging and credentialing items as listed below.	
VII. C.E.O.'s Report <ul style="list-style-type: none"> <li>• Physician Recruitment</li> <li>• Building Project Update           <ul style="list-style-type: none"> <li>▪ USDA Loan Resolution Form RD 1942-47 (e)</li> </ul> </li> </ul>	Atty provided an update on physician recruitment.  Solheim presented a building project update.  Solheim presented the USDA Loan Resolution Form RD 1942-47, as included in the Board packets. A motion was made to adopt the resolution as presented.	1st - Campbell 2nd - Johnston Unanimously Approved
VIII. Old Business		
IX. New Business <ul style="list-style-type: none"> <li>• Information Systems Update           <ul style="list-style-type: none"> <li>▪ API/HRP Upgrade (f)</li> <li>▪ ICE Technologies</li> </ul> </li> </ul>	Solheim presented an IS update, noting that we have signed the agreement with AllScripts and are moving forward with the upgrades to Paragon.  Solheim presented a proposed agreement for an API/HRP upgrade. A motion was made to approve the agreement as presented.  Solheim reported that we have hired an IS manager who will begin on May 6 <sup>th</sup> . She noted that we will be terminating our agreement with ICE Technologies	1st - Johnston 2nd - Campbell Unanimously Approved

<ul style="list-style-type: none"> <li>• Request for Privileges: <ul style="list-style-type: none"> <li>▪ Joel Dennhardt, MD – Courtesy, Radiology, RCI</li> <li>▪ Laura Martin, RNFA – Allied, Surgical Assist – RN, WHC</li> <li>▪ Shary Meyer, RNFA – Allied, Surgical Assist – RN, WHC</li> <li>▪ Casey Shaffer, MD – Courtesy, Radiology, RCI</li> <li>▪ Atul Sheth, MD – Consulting, Psychiatry, Integrated Telehealth Partners</li> </ul> </li>   <li>• Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> <li>▪ Shawn Janssen, PA-C – Courtesy, Plastic Surgery, Mason City Clinic</li> </ul> </li>   <li>• Reappointments to Medical Staff: <ul style="list-style-type: none"> <li>▪ Shara Bajaj, MD – Consulting, Cardiology, CVMS</li> <li>▪ Courtney Bochmann, DO – Active, Family Practice/Emergency Medicine/Hospital Medicine, WHC</li> <li>▪ Joud Dib, MD – Consulting, Cardiology, CVMS</li> <li>▪ Eric Ericson, MD – Consulting, Radiology, RCI</li> <li>▪ Tabetha Gehrke, ARNP – Courtesy, Cardiology, MercyOne</li> <li>▪ Bethany Heidemann, ARNP – Ancillary, Otolaryngology, Iowa ENT &amp; Sinus Surgery Center</li> <li>▪ Tara Hensley, PA-C – Active, Family Practice, WHC</li> <li>▪ Elysia Jones, ARNP – Ancillary, Rheumatology, CVMS</li> <li>▪ Lisa Maher, ARNP – Courtesy, Cardiology, CVMS</li> <li>▪ Hetal Patel, MD – Active, Family Practice, WHC</li> <li>▪ Rene Recinos, MD – Courtesy, Plastic Surgery, Mason City Clinic</li> <li>▪ Monica Rotsaert, DO – Active, Hospital Medicine/Emergency Medicine, WHC</li> <li>▪ Abbie Schrader, ARNP – Courtesy, Cardiology, CVMS</li> <li>▪ Kalyana Sundaram, MD – Courtesy, Cardiology, CVMS</li> <li>▪ Janel Thompson, ARNP – Active, Family Practice, WHC</li> <li>▪ James Turek, MD – Courtesy (Locums), OB-Gyn, UnityPoint</li> <li>▪ Kerri VanEe, ACNP – Active, Orthopedics, WHC</li> <li>▪ John Whitt, DPM – Courtesy, Podiatry, Family Foot Health Care PLC</li> </ul> </li>   <li>• Change in Medical Staff Category: <ul style="list-style-type: none"> <li>▪ Tabetha Gehrke, ARNP – Cardiology, MercyOne (change from Ancillary to</li> </ul> </li> </ul>	<p>for interim management services and strategic advisory services.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	<p>1st - Johnston 2nd - Campbell Unanimously Approved</p>
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<p>Courtesy)</p> <ul style="list-style-type: none"> <li>• Recommendations Regarding Provisional Status: <ul style="list-style-type: none"> <li>▪ Alyssa Becker, ARNP – Active, Family Practice, WHC</li> <li>▪ Natasha Broom, CRNA – Courtesy, Anesthesia, Iowa Anesthesia</li> <li>▪ Katelyn Froehner, ARNP – Active, Family Practice/Emergency Medicine, WHC</li> <li>▪ Lisa Maher, ARNP – Courtesy, Cardiology, CVMS</li> <li>▪ Rene Recinos, MD – Courtesy, Plastic Surgery, Mason City Clinic</li> <li>▪ Tamra Schneider, CSA – Allied, Certified Surgical Assistant, WHC</li> <li>▪ Abbie Schrader, ARNP – Courtesy, Cardiology, CVMS</li> <li>▪ Samantha Specht, CRNA – Courtesy, Anesthesia, Iowa Anesthesia</li> <li>▪ Jennifer Chastek, CRNA – Courtesy, Anesthesia, Iowa Anesthesia</li> <li>▪ Brenda Cooper, ARNP – Courtesy, Orthopedics, CVMS</li> <li>▪ Robin Farley, OPA-C – Courtesy, Orthopedic Physician Assistant, CVMS</li> <li>▪ Nicholas Masse, MD – Courtesy, Radiology, RCI</li> </ul> </li> <li>• New Policies &amp; Procedures: None</li> <li>• Finance Committee (h) <ul style="list-style-type: none"> <li>▪ Capital Request – Stryker Ambulance Cot (i)</li> <li>▪ Capital Request - Pulmonary Function Testing Machine (j)</li> <li>▪ Capital Request - Medtronic Electro-Surgical Unit (k)</li> <li>▪ Capital Request - AV Projector Replacement (l)</li> </ul> </li> <li>• Capital Report (m)</li> <li>• Cash Transfer Report (n)</li> <li>• Financial Assistance Requests</li> <li>• Personnel Committee (o)</li> </ul>	<p>Bennett reported that the Finance Committee met this morning. Minutes from the meeting were included in the Board packets.</p> <p>Bennett presented the following capital requests:</p> <ul style="list-style-type: none"> <li>• Stryker Ambulance Cot at a cost not to exceed \$17,218.34. This is an unbudgeted request for replacement equipment.</li> <li>• Pulmonary Function Testing Machine at a cost not to exceed \$55,123. This is a budgeted request that requires approval due to the amount.</li> <li>• Medtronic Electro-Surgical Unit at a cost not to exceed \$19,983.71 for three years. This is an unbudgeted request for replacement equipment.</li> <li>• AV Projector Replacement at a cost not to exceed \$6,297.22. This is an unbudgeted request for replacement equipment.</li> </ul> <p>A motion was brought forth from Finance Committee to approve the capital requests as presented.</p> <p>Bennett presented the capital report and cash transfer report as included in the Board packets.</p> <p>There were no applications for financial assistance.</p> <p>The Personnel Committee met on April 12<sup>th</sup>. Minutes from the meeting were included in the Board packet.</p>	<p>1st - Johnson 2nd - Lutz Unanimously Approved</p>
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<ul style="list-style-type: none"> <li>• Person Centered Care Update</li> </ul>	<p>Solheim presented a person-centered care update, noting that the Iowa Care Act was signed into law by the governor. Our care partner program will help fulfill the requirements of the act.</p>	
<p>X. Closed Session Iowa Code Chapter 21.5.1(1) - Closed session to discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital's competitive position when no public purpose would be served by public disclosure.</p> <p>Iowa Code Chapter 21.5.1(i) – Closed session to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.</p>	<p>A motion was made to move into closed session at 6:45 p.m. for the purposes identified at left.</p>	<p>1st - Johnston 2nd - Campbell Unanimously Approved</p>
<p>XI. Open Session</p>	<p>A motion was made to move back into open session at 7:40 p.m. No action was taken in closed session.</p>	<p>1st - Campbell 2nd - Johnston Unanimously Approved</p>
<p>XII. Adjourn</p>	<p>A motion was made to adjourn the meeting at 7:41 p.m.</p>	<p>1st - Campbell 2nd - Johnston Unanimously Approved</p>

Next meeting will be held

**Tuesday, May 28, 2019**

6:00 p.m.

**Tendrils Rooftop Garden**