

ECONOMIC DEVELOPMENT COMMISSION MINUTES

November 8, 2016

Waverly City Hall – Council Chambers

7:00 a.m.

A. Call to Order

1. Voting Members Present: Deb Schroeder, Chairperson
Steve Egli, Vice Chairperson
Mark Hanawalt
Gene Lieb
Tammy McKenzie
Troy Miller
Jim Willis
- Voting Members Absent: Heidi Abben
- Non-Voting Partners Present: Jim Atty, Waverly Health Center (left at the end of B1)
Darrel Colson, Wartburg
Chuck Infelt, Mayor
Ed Klamfoth, W-SR Schools
Dan McKenzie, City Council Liaison
Darrel Wenzel, Waverly Utilities
- Non-Voting Partners Absent: Linda Allen, Hawkeye Community College
Heidi Solheim, Waverly Health Center
Travis Toliver, Waverly Chamber
- Staff Present: James Bronner, City Administrator
Bill Werger, Economic Development Director
Connie Tolan, Economic Development Specialist

2. Approval of Agenda:

Motion By: Willis

Seconded By: Egli

Move that the agenda be approved as printed.

Yes: 7

No: 0

Absent: 1

3. Approval of Previous Minutes:

Motion By: Egli

Seconded By: Hanawalt

Move that the minutes of the October 11, 2016 Economic Development Commission Meeting be approved.

Yes: 7

No: 0

Absent: 1

4. Communication Items:

None

B. Regular Business

1. Review Annual Report including strategies and goals for FY 2017-2018

Tolan led a discussion of the FY 2015-2016 Annual Report. Each section was briefly discussed. The commission discussed the goals and objectives for FY 2017-2018 pointing out some priority projects/initiatives. The commission feels it is very important to be ready for new businesses to come to Waverly. Housing has taken off, so we need the jobs to match. Werger advised of the 2nd Comprehensive Plan update meeting being held on November 15th at which time land use and economic development will be discussed. Werger mentioned to review the goals and objectives and bring any goals and objectives not listed to the next meeting.

2. Review Business Visit Summary Report

Tolan led a discussion of the 2016 Business Summary Report.

3. Consideration of Economic Development Assistance Strategy

Moved to next meeting.

4. Updates from Participants

None

C. Mayor's Roundtable Discussion

None

D. Old Business

None

E. New Business

None

F. Next Meeting Date

The next meeting is scheduled for Tuesday, December 13, 2016 at 7:00 a.m. in the Civic Center at Waverly City Hall.

G. Adjournment

Motion By: Lieb

Seconded By: Miller

That the Economic Development Commission meeting be adjourned.

Yes: 6

No: 0

Absent: 2