



Property Maintenance Permit

200 First St. NE, PO Box 616
Waverly, IA 50677
zoning@waverlyia.com
(319) 352-9208

Approval of this application gives permission to the owner of a parcel of property the opportunity to maintain their property in accordance to the City of Waverly's Weed Ordinance (Code Section 64). If this application is approved, a permit number will be issued with a copy of the Ordinance and examples of allowable property maintenance.

PROPERTY ADDRESS: _____ Owner Occupied: ____ Rental: ____																
APPLICANT (IF DIFFERENT FROM OWNER): _____																
PHONE: _____	EMAIL: _____															
PROPERTY OWNER: _____	PHONE: _____															
ADDRESS: _____	EMAIL: _____															
<table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th style="text-align: left; padding: 5px;">CURRENT PROPERTY USE</th><th style="text-align: left; padding: 5px;">Zoning District: _____</th><th style="text-align: left; padding: 5px;">TIER LEVEL</th></tr></thead><tbody><tr><td style="padding: 5px;"><input type="checkbox"/> Agricultural</td><td style="padding: 5px;"><input type="checkbox"/> Commercial</td><td style="padding: 5px;"><input type="checkbox"/> Tier 1</td></tr><tr><td style="padding: 5px;"><input type="checkbox"/> Single Family Residential</td><td style="padding: 5px;"><input type="checkbox"/> Industrial</td><td style="padding: 5px;"><input type="checkbox"/> Tier 2</td></tr><tr><td style="padding: 5px;"><input type="checkbox"/> Two-Family Residential</td><td style="padding: 5px;"><input type="checkbox"/> Undeveloped</td><td style="padding: 5px;"><input type="checkbox"/> Tier 3 (Requires approval from Leisure Services)</td></tr><tr><td style="padding: 5px;"><input type="checkbox"/> Multi-Family Residential</td><td style="padding: 5px;"><input type="checkbox"/> Drainage Basing/Park Land</td><td></td></tr></tbody></table>		CURRENT PROPERTY USE	Zoning District: _____	TIER LEVEL	<input type="checkbox"/> Agricultural	<input type="checkbox"/> Commercial	<input type="checkbox"/> Tier 1	<input type="checkbox"/> Single Family Residential	<input type="checkbox"/> Industrial	<input type="checkbox"/> Tier 2	<input type="checkbox"/> Two-Family Residential	<input type="checkbox"/> Undeveloped	<input type="checkbox"/> Tier 3 (Requires approval from Leisure Services)	<input type="checkbox"/> Multi-Family Residential	<input type="checkbox"/> Drainage Basing/Park Land	
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OWNER SIGNATURE: _____ DATE: _____																
APPLICANT SIGNATURE: _____ DATE: _____																
FOR OFFICE USE ONLY																
Comments: _____ _____ _____																
Leisure Services Approval: _____																
Zoning Approval: _____																
Date Received: _____ Date Approved by Leisure Services: _____ Date Approved by Zoning: _____																
Permit No.: _____ New: ____ Renewal: ____ Previous Violations: _____ Expiration Date: _____																
<input type="checkbox"/> GIS																
SEE REVERSE SIDE FOR PERMIT APPLICATION REQUIREMENTS																

PERMIT APPLICATION REQUIREMENTS

General Regulations

- Properties must be kept free of noxious weeds as defined by Section 64.
- Property owners must maintain a five (5) foot buffer area between abutting properties. This buffer area shall be maintained as a Tier 1 property.
- Approved Permits shall be valid for three calendar years.
- Properties found to have an active nuisance and the property owner does not abate the nuisance as directed by the City shall not receive a Tier 2 or Tier 3 permit for one (1) calendar year.
- All front yards must be maintained to Tier 1 requirements.

Permit Requirements:

- Site Plan showing what portion of the property will be maintained as Tier 2 or Tier 3.
- Tier 3 permits must submit a management plan for review by the Leisure Services Director or his/her designee.
- Any native grasses, wildflowers, non-noxious weeds that will be seeded and managed on the property shall be stated in the submitted management plan.
- New subdivisions may designate retention/detention areas and/or park and open spaces as Tier 2 or Tier 3.

***Please also submit any detailed plans including site plans, grass and/or flower type(s), or any other plans necessary for the review of your permit application.**

It is the applicant's responsibility to maintain property setbacks to ensure the proper buffer areas are recognized.

Tier 2 and Tier 3 Examples



Wildflowers
along Cedar River
Parkway



Prairie Grass Area by SE Elementary
School



Wildflowers along Crestwood
Avenue



Coneflower at
Kiwanis Park

