

BOARD OF ADJUSTMENT MINUTES

August 27, 2019

6:00 p.m.

A. Call to Order:

Members Present: Brandt (arrived at D1); Charlson; Juhl (Arrived at D1); Lampe, Chair; Nelson

Staff Members Present: Isaac Pezley, Zoning Administrator

B. Approval of Agenda:

Motion By: Nelson

Seconded By: Charlson

Move that the agenda be approved as printed.

Yes: 3

No: 0

Absent: 2

C. Approval of the minutes of March 11, 2019:

Motion By: Charlson

Seconded By: Lampe

Move that the minutes of the March 11, 2019, Board of Adjustment meeting be approved.

Yes: 3

No: 0

Absent: 2

D. Public Hearing:

1) Variance request for 215 2nd Street NE.

Pezley states that Wes Gielau has filled out the variance application on behalf of Cody Adams and Mark Adams. The current owners of the property, Randy and Donna Schrock, have signed the variance application as the owners. The applicant would like a front yard setback variance in order to install a handicapped ramp. Pezley states that most communities have City Code that addresses handicapped ramps and the City of Waverly has no such wordage in their Zoning Code. Staff recommends approving the variance request.

Randy Schrock addresses the Board. Mr. Schrock tells the Board that the property will be sold to Mark Adams contingent upon the approval of the variance request.

Wes Gielau addresses the Board, Mr. Gielau states that Mark Adams will help make the home handicap accessible upon purchasing the home.

Gina Makarios of North Star Community Services addresses the Board. Ms. Markarios states that Cody Adams wishes to move to the Waverly Community. This property will be purchased by Mark Adams, Cody's father, contingent to the approval of the variance request and Cody will live at the property with another occupant. The proposed ramp will be installed by the

Lion's Club and will be removed from the property once Cody Adams moves from the property. The ramp will be 3'-4' in width and will have handrails per Building Code.

Lampe asked staff if they had received any contact from neighboring properties regarding the variance request. Staff reports they received one call regarding the variance. The caller was asking for more information regarding the variance request but did not say whether they were for or against the variance request.

Motion By: Charlson

Seconded By: Juhl

Move that the Board of Adjustments recommend approval of the applicant's variance request for a 3-foot front yard setback for the installation of a handicapped ramp.

Yes: 5

No: 0

Absent: 0

E. New Business:

1) Election of Officers, Vice-Chair

Lampe states there is currently no Vice-Chair and that the Board should nominate an interim Vice-Chair until the Election of Officers in January.

Motion By: Nelson

Move that Linda Brandt be elected as Vice Chair.

Yes: 4

No: 0

Abstain: 1
(Brandt)

Motion passed.

F. Old Business:

G. Adjournment:

The Board of Adjustment meeting adjourned at 6:26 pm.


Pete Lampe, Chairperson

Attest


Isaac J. Pezley, Zoning Administrator