

08 September 2022 Waverly, Iowa Airport Commission

Chaired by Dennis Hansen Minutes by Eric Bagelmann

August Meeting - No Quorum

1) Present - Lee Hinrichs, Mike Cherry, Jane Wollenzien, Dennis Hansen, Mike Sherer, Eric Bagelmann, Irv Swieter and Julie Meyers.

Absent - None

Guests - None

2) Approve July Meeting Minutes - Motion to approve by Mike Sherer, seconded by Lee Hinrichs. Approved.

3) Review Financial Reports & Approve Bills - On the Financial Reports, Mike Cherry drew attention to an error on the Cash Balance total for the July and August Financial Reports. The amount of \$55,132.00 in the account is incorrect. \$40,000.00 was transferred in June for the *Taxiway 11 Connector Project* which was part of the local match funding. The oversight will be corrected next month. Dennis Hansen inquired about a \$3,000.00 charge under Expenses, 6310 Building Maintenance and Repair. The charge was for a repair of the fuel pump on tank #2. Irv had replaced the pump about a year ago but it had since gone bad. After the repair, a customer reported that Tank #2 was not operating. Irv discovered a circuit breaker had tripped shutting pump and the tank down. The breaker was reset and the tank has been operating since.

No bills for review.

Motion to approve the July and August Financial Reports by Eric Bagelmann, seconded by Jane Wollenzien. Approved.

4) Reports & Announcements - Irv noted there has been 1 day of cover crop flight activity as of the Commission meeting. Otherwise, there has been no cover crop flight operations. Waverly had two agriculture operators utilize the airport this Summer, Joel Meyer and Joel Buseman. *See Appendix.

Currently, the airport has 1 open hangar, #7, recently vacated and cleaned out over the Labor Day holiday. The tenant of hangar #7 has moved to hangar #9. Irv reported the concrete in hangar #7 is settling and it's condition is really bad. Mike Cherry will look into it.

Motion to approve the Traffic and Fuel Sales Report by Jane Wollenzien, seconded by Mike Sherer. Approved.

2022 Waverly, Iowa Airport Monthly Traffic Report

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Agriculture	0	0	0	1	4	17	274	17					313
Business	26	49	135	84	74	59	148	264					839
Training	29	21	110	43	28	115	205	67					618
Pleasure	26	23	61	25	69	97	87	79					467
Total	81	93	306	153	175	288	714	427					2237

2022 Waverly, Iowa Airport Monthly Fuel Sales (Gallons)

Fuel	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
100LL	280.8	141.2	223.7	355.5	355.4	573.5	1414.3	845.7					4190.1

5) Unfinished Business - Heritage Days Fly-In Breakfast - After Event Review - The Heritage Days Fly-In Pancake Breakfast on July 17th, served 884 people. 17 aircraft participated, flying 67 loads of people. Compared to the previous year, the number of breakfasts served and the loads of people flown were up but the number of participating aircraft were down. *See Appendix.

EAA's Young Eagles program flew 96 kids. *See Appendix.

6) New Business - None

7) Tabled Items - None

8) Project Status Report - State Aviation Funding Program - The Iowa DOT issued their FY 2023 State Aviation Program. Waverly Airport is on the list to receive funds to *Reconstruct the South T Hangar Taxilane Project*. The IDOT FY 2023 State Aviation Program shows total funds available of \$8,309,795.00 with \$7,332,173.00 (88%) being vested in 3 categories, Airport Development Projects (\$410,723.00), General Aviation Vertical Infrastructure Projects (\$1,021,450.00) and Commercial Service Vertical Infrastructure Projects (\$1,900,000.00). The Waverly Airport project falls under Airport Development Projects category. *See Appendix.
(South) T Hangar Taxilane Reconstruction - Funding - Waverly Airport was approved by IDOT for funding to reconstruct the South T-Hangar Taxilane. The funding from IDOT is \$213,687.00 which is 65% of the \$328,750.00 project cost, instead of 85%. (See April 2022 Waverly Airport Commission Meeting Minutes.) The project will need to go out for bidding this year, with work starting next year. Mike Cherry mentioned the possibility of a contractor bidding for both the *Taxiway Connector Project* and the *Reconstruction of the South Taxilane Project* even though one project is Federal funded and the other is State funded. A contractor could not make their bid contingent upon getting both projects since funding is from different sources (State and Federal).
Taxiway 11 Construction Project - Design - The design is on schedule with 30% of the plans being 60% completed for the FAA.

9) Group Discussion - Irv inquired what if someone wanted to build a hangar? Mike Cherry responded that there is a procedure in place to accommodate such a thing. It would be a land lease and not a hangar lease from the City, which could possibly subject the hangar to property taxes.

Bagelmann mentioned it was nice being a Commission Member again though the re-appointment process was frustrating. He said that near the end of January, he was notified of his expiring term on 01 May 2022. He filled out the application on the City's website in the beginning of February. In late April, he was informed he could not get re-appointed for an additional 3 months as the application window needed to remain open to meet gender balance, equity, diversity and inclusivity. The re-appointment was not brought forth for approval by the Mayor until the July 18th City Council Meeting. Gender balance on Boards, Commissions, Councils, and Committees is required by Iowa State Law, Iowa Code 69.16A.

10) Adjournment - Motion to adjourn by Lee Hinrichs, seconded by Mike Sherer. Approved.

*** Appendix:**

#4) Joel Meyer of Meyer Agri-Air of Wellsburg, IA and Joel Buseman of 48 Spray of Belmond, IA.

#5) 12 August 2021 Minutes showed 680 Breakfasts served, 35 aircraft participating and 42 loads of airplane rides.

EAA Young Eagles started in 1992 to introduce aviation to kids between the ages of 8-17.

#8) **Airport Development Projects** - Are projects at public owned airports in need of preservation and development of the airfield and related infrastructure. Projects generally include planning and improvements related to enhancing airport safety, capacity, security and environmental concerns. Eligible projects may be funded up to 85%.

General Aviation Vertical Infrastructure (GAVI) - Are projects at public owned airports for landside development and renovation of airport terminals, hangars, maintenance buildings and fuel facilities. Routine maintenance of buildings and minor renovation projects are not eligible. Eligible projects may be funded up to 85%.

Commercial Service Vertical Infrastructure (CVSI) - Are projects at commercial service airports for landside development and renovation of terminals, hangars, maintenance buildings, and fuel facilities. Routine maintenance of buildings and minor renovation projects are not eligible. Funds are distributed to commercial airports based on a 50/40/10 formula. One half (50%) of the funds are allocated equally between each airport, 40% of the funds are allocated based on the percentage of enplaned passengers at each airport versus the total number of enplaned passengers in the state, and 10% of the funds are allocated based on the percentage of air cargo tonnage at each airport versus the total tonnage in the state. Commercial service airports are required to submit applications for specific projects for approval by the Transportation Commission. No local match is required.