

**09 September 2021 Waverly, Iowa Airport Commission - Minutes by Eric Bagelmann**

**1) Present** - Lee Hinrichs, Jane Wollenzien, Mike Cherry, Mike Sherer, Irv Swieter, Eric Bagelmann and Julie Meyers.

**Absent** - Dennis Hansen

**Guests** - Mark Mueller and Barb Swieter

**2) Approve August Meeting Minutes** - Motion to approve by Mike Sherer, seconded by Lee Hinrichs. Approved.

**3) Review Financial Reports & Approve Bills** - No bills for review. Mike Cherry presented a new format for the Financial Report. Included for review is a Budget Account Detail Report allowing Commission Members to see a breakdown of finances. Mike Sherer asked if the \$9,000.00 under Federal Grants was budgeted (Revenues #4440)? Mike Cherry stated, it was not budgeted. The money was made available to airports across the nation. The first round of Federal Funding the Waverly Airport received was \$30,000.00. The Airport just received its third round of funding of \$22,000.00. This should appear in the September Budget and Financial Report. Following up, Mike Sherer asked, if this was the end of it or is there more to come? As of this Airport Commission meeting, Mike Cherry indicated he was not aware of any more programs. The money is for legal expenditures which qualify for reimbursement. An example, the new Security Camera System which was approved and installed in February 2021.

Motion to approve the Financial Report for August by Lee Hinrichs, seconded by Jane Wollenzien. Approved.

**4) Reports & Announcements** - All airplane hangars are occupied and rented. There are now four people on the hangar wait list. Owners of "Hangar Queens" are working on their aircraft.

Irv has received two squawks (reports) of hangar doors not operating, electrically. These are the first reports in over a year. The problem doors are on the older hangars. After much discussion, it was decided Elsamiller Electric should come out and map the electrical circuit breakers and system. The older hangars are on a separate electrical system than the newer hangars.

Pump #2 tank is full of fuel and back in operation. The pump worked just fine when the tank was above half full. The problem might have been the tank's relief valve located on top. Dick's Petroleum has adjusted the valve. Irv said, we will just have to wait and see if the issue is fixed. The tank holds 5,000 gallons.

Barb Swieter suggested an item for future consideration. When events at the Airport have more than 75 people expected, the event organizer should be required to provide Port-a-Potties. During the last couple of events, EAA Young Eagles & the Lions Fly-In Pancake Breakfast, there are far more people than the Airport bathrooms can serve. The Airport's bathrooms did have some minor damage occur and were repaired. The Commission likes the idea that an event organizer, with large groups, needs to provide their own Port-a-Potties.

Irv reported there was a loose goat on the runway in the previous week. It was thought to have come from a nearby farm. The goat actually went missing from the Waverly Sale Barn and has not been seen since.

Motion to approve the Traffic and Fuel Reports by Jane Wollenzien, seconded by Lee Hinrichs. Approved.

## 2021 Waverly, Iowa Airport Monthly Traffic Report

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Agriculture	0	0	0	0	0	15	241	192					448
Business	24	22	93	74	117	152	273	169					924
Training	7	9	14	13	47	7	6	17					120
Pleasure	24	8	28	16	87	138	105	162					568
<b>Total</b>	<b>55</b>	<b>39</b>	<b>135</b>	<b>103</b>	<b>251</b>	<b>312</b>	<b>625</b>	<b>540</b>					<b>2060</b>

## 2021 Waverly, Iowa Airport Monthly Fuel Sales (Gallons)

Fuel	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
100LL	35.08	143.77	394.16	316.63	301.95	639.44	2727.41	984.26					5542.7

**5) Unfinished Business - New Airport Logo** - Barb is waiting to hear from Waverly-Shell Rock High School.

**6) New Business - Boardroom Replacement Chairs** - Boardroom chairs for the airport have seen better days. Commission approved to send to City Council the purchase of 8 new board chairs at \$240.00 per chair. Total cost of \$1,920.00. The price includes set up and delivery. The chairs are available from Riley's Inc. of New Hampton, Iowa.

Motion to send to City Council for approval to purchase 8 new, mid-back chairs for the Airport Commission boardroom table by Mike Sherer, seconded by Jane Wollenzien. Approved.

**7) Tabled Items** - None

**8) Project Status Report - The Runway 29 Extension - Silt Fence & Repairing Erosion** - No Change

**- Taxiway 11 Construction Project - Design Work Pending** - A conference call is scheduled with the FAA next Tuesday, 14 September 2021. If it goes well, the airport will have an engineering agreement to present to City Council on 04 October 2021. McClure Engineering will do the design. The City has a 5 year on-call agreement with McClure. They were selected from a Consultant Selection Process 5 years ago. By doing a 5 year on-call, long term Capital Improvements can be mapped out. This is probably the last Federal project McClure will do before the 5 year Consultant Selection Process starts again. This is a necessary requirement and does require soliciting proposals from firms. Mike Cherry said how nice it is to work with Jay Pudenz of McClure Engineering.

**9) Group Discussion** - A question was raised, how much runway did the Unverferth pilots need? Irv said, the calculated ground run for that particular day was 2,950', which is below the company requirement. It was then asked if the runway could be extended further eastward. Initially, the answer was probably not, due to the existing railroad and power lines. Then it was mentioned, the extension could be designated as a "Displaced Threshold".

From the AIM, Aeronautical Information Manual - *A displaced threshold is a threshold located at a point on the runway other than the designated beginning of the runway. Displacement of a threshold reduces the length of runway available for landings. The portion of runway behind a displaced threshold is available for takeoffs in either direction and landings from the opposite direction. A ten feet wide white threshold bar is located across the width of the runway at the displaced threshold. White arrows are located along the centerline in the area between the beginning of the runway and the displaced threshold.*

Also asked, when will the Comprehensive Land Use Meeting take place? Mike Cherry said the Consultant Selection Process is underway currently and that we should hear something soon.

**10) Adjournment** - Motion to adjourn by Mike Sherer, seconded by Lee Hinrichs. Approved.