

## 12 August 2021 Waverly, Iowa Airport Commission - Minutes by Eric Bagelmann

**1) Present** - Lee Hinrichs, Jane Wollenzien, Dennis Hansen, Mike Cherry, Mike Sherer, Irv Swieter, Eric Bagelmann and Julie Meyers.

**Absent** - None

**Guests** - None

**2) Approve June Meeting Minutes** - Motion to approve by Mike Sherer, second by Jane Wollenzien. Approved.

**3) Review Financial Reports & Approve Bills** - No bills for review.

On the Financial Report, under the Revenue section, *Rent - Airport Land*, it was asked if the airport was receiving rent checks. The FY2021 Budget column shows \$9,953 and the Actual 6/30/2021 column shows \$3,771, which has not changed since November 2020. Under Expenses, account numbers 6507 and 6695, *Operating Supplies*, was combined from *Supplies and Refunds*. Mike will look into both of these. Mike informed the Commission, he is taking over the Financial Report to make it more consistent and to eliminate errors that have occurred. The Financial Report is not created in house.

Motion to approve the Financial Reports for May, June & July by Jane Wollenzien, seconded by Dennis Hansen. Approved.

**4) Reports & Announcements** - All airplane hangars are occupied and rented. There are three people on the waiting list. Irv is going to follow up on "Hangar Queens", aircraft that do not fly. Normally this is not an issue when we have hangars open and available for rent, but as paragraph 13 of the Lease Agreement states, "*Hangars must be used for the storage of active aircraft based at Waverly Municipal Airport (C25)*".

Self-Service Fuel Pump #2 is out of service. Irv was getting complaints when the tank was about half full. He had the tank emptied into Pump #1 and will have Pump #2 checked.

The pilots for Unverferth Manufacturing based in Shell Rock, have expressed a desire to leave Waterloo Airport and operate from Waverly. Unfortunately, Waverly's 3,200' runway does not provide enough safety margin for their operation.

Motion to approve the Traffic and Fuel Reports by Lee Hinrichs, seconded by Mike Sherer. Approved.

### 2021 Waverly, Iowa Airport Monthly Traffic Report

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Agriculture	0	0	0	0	0	15	241						15
Business	24	22	93	74	117	152	273						482
Training	7	9	14	13	47	7	6						97
Pleasure	24	8	28	16	87	138	105						301
Total	55	39	135	103	251	312	625						1520

### 2021 Waverly, Iowa Airport Monthly Fuel Sales (Gallons)

Fuel	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
100LL	35.08	143.77	394.16	316.63	301.95	639.44	2727.41						4558.44

**5) Unfinished Business - *New Airport Logo*** - No change, waiting for school to start session.

**6) New Business - *Review & Select Capital Project for 2022*** - The State has said no to our request for funding to build a taxi way and repair the taxi lanes for the hangars as one project. There is a limited amount of money from Iowa. Other Iowa airports are also asking for money for various projects. If the State approved our project, we would use about 1/3 of the total available. Mike and Irv met and determined which projects, based on safety, should have the highest priority for funding.

1. Construct a parallel taxiway from the apron area to Runway 11 on the west side.
2. Repair the south side taxi lane in between the hangars.
3. Repair the north side taxi lane.
4. Rehabilitate and expand the airport apron.

There is an Infrastructure Bill, making its way through Congress, which could increase available funds. Funds can be accumulated for up to 4 years. Though, if the funds are not used, you lose that specific year's funding. The Waverly Airport has given back nearly a million dollars in funding due to inaction.

Motion to approve submitting the taxi way construction project to the FAA for funding made by Lee Hinrichs, seconded by Jane Wollenzien. Approved.

**7) Tabled Items** - None

**8) Project Status Report - *The Runway 29 Extension - Silt Fence & Repairing Erosion*** - The City will fix later this year. Erosion issues that were present had not gotten any worse, until the recent rains.

**9) Group Discussion - *Lion's Club Fly-In Pancake Breakfast - July 18th*** - Based on feedback, the Fly-In exceeded expectations. Figures on the day: 42 loads of airplane rides, 35 aircraft flew in from area airports and 680 pancake breakfasts were served. One suggestion for next year: require on site port-a-potties.

**10) Adjournment** - Motion to adjourn by Mike Sherer and seconded by Lee Hinrichs. Approved.