

11 March 2021 Waverly, Iowa Airport Commission - Minutes by Eric Bagelmann

1) Present - Jane Wollenzien, Dennis Hansen, Mike Cherry, Mike Sherer, Lee Hinrichs, Irv Swieter and Eric Bagelmann

Absent - Kris Glaser

Guests - None

2) Approve February Meeting Minutes - Motion to approve made by Lee Hinrichs, seconded by Mike Sherer. Approved.

3) Review Financial Reports & Approve Bills - No Bills. No questions on the Financial Report. Motion to approve the Financial Report by Mike Sherer, seconded by Jane Wollenzien. Approved.

4) Reports & Announcements - The Security Camera System is installed and operational. Irv said training is the only item left to accomplish. Installation was completed in 2 days. Motion to approve Traffic Report by Lee Hinrichs, seconded by Jane Wollenzien. Approved.

2021 Waverly, Iowa Airport Monthly Traffic Report

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Agriculture	0	0											0
Business	24	22											46
Training	7	9											16
Pleasure	24	8											32
Total	55	39											94

2021 Waverly, Iowa Airport Monthly Fuel Sales (Gallons)

Fuel	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
100LL	35.08	143.77											178.85

5) Unfinished Business - None

6) New Business - Postcard Advertisement - With 3 hangars available, it was discussed, at the February meeting, about advertising to area aircraft owners. A postcard idea was one of those options. The card has 3 photos on the front, showing the airport, the bulk hangar and a brief description. The back lists the various services available. Edited items include a corrected contact phone number, the FAA airport identifier (C25) and SS (Self Service) after 24-hour fuel. The postcard will get mailed to about 100 aircraft owners in the surrounding area. One area of targeted interest is Iowa Falls. Iowa Falls Airport is supposed to close their airport starting April 1st through September 1st for runway repaving. Possibly some owners might have an interest in relocating, even temporarily. The cost per card is approximately 50 cents, \$50 total. The card design and layout was performed "in house" by Jennie Waller.

FY2022 State Funded Project Application - Mike Cherry talked with Jay Pudence, McClure Engineering, about an avionics room. Jay said he will need to do some research and will respond. Last year the airport was turned down for state funding to reconstruct the taxi lanes. Mike indicated, as with other airport projects, it might take 2 or 3 times of applying to get the funding approval; ie., the Bulk Hangar Insulation Project in 2018 was applied for 3 times before approval. The application for rebuilding the taxi lanes will come before the Commission next month and then on to City Council for approval. If approved, we, the City and the Commission, should have an answer from the state within a couple of months, around Labor Day. If we should get turned down by the state, the Taxi Lane Project is eligible for federal funding, though it may have to be done as 2 separate projects.

7) Tabled Items - None

8) Project Status Report - The Runway 29 Extension - On Monday night, March 15th, City Council will finalize the contract with McClure Engineering. McClure cannot submit the Extension Project close out documents to the FAA until they receive their final payment, as it falls under project costs. The binder being submitted to the FAA is 3 inches thick and contains every possible detail on the Runway Extension Project.

Installation of Security Camera System - See item #4, Reports & Announcements.

9) Group Discussion - None

10) Adjournment - Motion to adjourn by Lee Hinrichs, seconded by Mike Sherer. Approved.