

11 June 2020 Waverly Airport Commission - Minutes by Eric Bagelmann

- 1) Present** - Lee Hinrichs, Jane Wollenzien, Mike Cherry, Irv Swieter and Eric Bagelmann
Absent - Mike Sheerer and Kris Glaser
Guests - Diane Foelske

2) Approve March Meeting Minutes - A typo was noted under #8, the subject line should have read "Project Status Report" not "Sport". Motion to approve, Lee Hinrichs & seconded, Jane Wollenzien. Approved

3) Review Financial Reports & Approve Bills - Financial reports for March, April & May were reviewed. May report reflects the FY 2020 budget discussed at the December Commission meeting. Motion to approve Financial Reports for March, April & May, made by Lee Hinrichs and seconded by Jane Wollenzien. Approved.

Irv reported, hangar 11's door seal needs replacement. The seal has completely deteriorated. Hangar 10's door has some damage to the metal on top. Repairs are estimated to cost \$1,400.00. The doors on the rental hangars are approximately 20 years old. Irv will check the other hangars and report if any are in need of repair.

4) Reports & Announcements - The Credit Card Reader is now working. The airport now offers 24-hour self-service fuel. This added airport benefit provides convenience for local and transient pilots and their aircraft.

2020 Waverly, Iowa Airport Monthly Traffic Report

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Agriculture	0	0	2	0	0								2
Business	29	23	58	62	4								176
Training	10	24	45	4	0								83
Pleasure	6	27	42	46	0								121
Total	45	74	147	112	4								382

2020 Waverly, Iowa Airport Monthly Fuel Sales

Fuel	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
100LL	208.6	246.4	356.8	642.7	6								1460.5

5) Unfinished Business - None

6) New Business - None

7) Tabled Items - None

8) Project Status Report - *The Runway 29 Extension* - The project is behind schedule due to an early failed test of the concrete. The airport is now forecast to open at end of June. As of June 11th, the runway edges and 3 sections of turn around area were poured. Grading can now begin around the runway edges. There are 5 pours remaining for the turn around and center crown section of the runway. Other items that need completion are the runway edge and taxi lighting, as well the PAPI, Precision Approach Path Indicator.

Obstruction Removal Project - The Clan Property and Schmidt Property removal projects are complete. The Schmidt property will be seeded with a cover crop, but the Clan property did not get seeded. Mike said it could take a while before the land starts to be productive again for agriculture.

State Airport Funding Application - Hangar Taxi Lanes Replacement. An application for funding to reconstruct the taxi lanes between the T-Hangars was made to the IDOT, Iowa Department of Transportation. The taxi lanes were originally constructed in the 1960's and lastly rehabilitated in 2000. The pavement in these areas is very poor due to cracking, ponding and lack of proper drainage. Because of these conditions, the taxi lanes are a FOD, Foreign Object Debris, safety concern. If approved by the IDOT, the state will fund 80% (\$239,880) of the \$299,850 project cost.

Concrete Apron Rehab 2020 - Waverly Airport qualified for and will receive FAA CARES Act SRF424 funding of \$30,000. Numerous General Aviation Airports around the country also qualified. The CARES Act requires certification & documentation of eligible airport expenditures, such as: utilities, Airport Manager and FBO (Fixed Based Operator) expenses. If the money were put directly into rehabbing the airport's concrete apron, it would become a capital project subject to FAA rules and procedures. Administration costs alone would use up most of the money with no actual work performed fixing the concrete. Application for reimbursement of eligible expenses under the FAA CARES Act will allow the airport to recoup money spent. We can then use reimbursed funds to fix the concrete around the Terminal Building and Main Hangar.

9) Group Discussion - *The Heritage Days/Fly-In Breakfast* - cancelled. The Lions Club felt with Covid-19 concerns and the Heritage Days cancellation, the pancake breakfast was just not practical.

Airport Commission Member Terms. The Airport Commission is limited to 2 full 5-year terms in accordance with Ordinance No. 639, Chapter 37, Section 37.2. The Airport Commission is the only commission with specified term limits. City Council member and Council's Liaison to the Airport Commission, Kris Glaser, has asked for discussion on the Airport's term limits to be placed on the agenda for City Council's June 22nd Study Session. The Commission discussed the affect term limits could have, specifically, on the Airport Commission to find qualified persons with aviation experience to draw on from the city, though it is not a requirement. Chair Dennis Hansen's term expired in May and is not eligible for reappointment.

10) Adjournment - Motion to adjourn was made by Jane Wollenzien and seconded by Eric Bagelmann. Approved.