

10 December 2020 Waverly, Iowa Airport Commission - Minutes by Eric Bagelmann

The Waverly Airport Commission monthly meeting was conducted via ZOOM conferencing. The Governor of Iowa has declared a Public Emergency because of the Covid-19 outbreak. The Mayor has determined that an in-person meeting of the Airport Commission is impossible or impractical without violating the Governor's mandates. Iowa Code section 21.8 permits a government body to conduct a meeting via electronic means.

1) Present - Jane Wollenzien, Dennis Hansen, Mike Cherry, Mike Sherer, Kris Glaser, Lee Hinrichs, Irv Swieter and Eric Bagelmann.

Absent - None

Guests - None

* There were some connectivity issues experienced with the ZOOM conference. Notably, microphones. Some members could not be heard but were still able to participate using hand signals, messaging and phone contact as was necessary.

2) Approve November Meeting Minutes - Motion to approve made by Eric Bagelmann, second by Lee Hinrichs. Approved.

3) Review Financial Reports & Approve Bills - No bills to review. No questions on the Financial Report. Motion to approve the Financial Report made by Lee Hinrichs, second by Eric Bagelmann. Approved.

4) Reports & Announcements - Motion to approve Traffic Report made by Mike Sherer, second by Lee Hinrichs. Approved.

2020 Waverly, Iowa Airport Monthly Traffic Report

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Agriculture	0	0	2	0	0	0	242	24	118	0	0		386
Business	29	23	58	62	4	24	138	105	71	92	78		684
Training	10	24	45	4	0	0	17	0	0	0	7		107
Pleasure	6	27	42	46	0	4	52	50	39	38	42		346
Total	45	74	147	112	4	28	449	179	228	130	127		1523

2020 Waverly, Iowa Airport Monthly Fuel Sales (Gallons)

Fuel	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
100LL	208.6	246.4	356.8	642.7	6	131.32	565.7	754.21	864.37	651.36	524.58		4952.04

5) Unfinished Business - None

6) New Business - Selection of New Officers (Chairperson & Secretary) - By consensus, the Commission agreed to keep the status quo until May when member terms are defined, as opposed to calendar year.

Approve FY 2021-22 Budget - Forward to City Council - Mike Cherry reviewed the FY 2021-22 Budget and noted a couple of changes. One is a reduction in revenue from land rented by farmers due to the Runway 29 Extension Project. The rent for those acres should return in 2021-22. Another adjustment comes under Other Capital Equipment, replacement of security cameras. The current system is roughly 15yrs old. With the new self-service fuel, age of the system and the need for better coverage, the Commission felt this was a needed amendment to the budget.

Motion to approve the budget to forward to City Council was made by Dennis Hansen, second by Eric Bagelmann. Approved.

Approve 5yr. FAA Improvement Plan - Revised - McClure Engineering updated the costs for various projects on the Capital Improvement Plan. The document is updated annually but it does not commit the City to doing any of the projects listed. Though if funding is requested, the project does need to show on this document. Under 2024, Upgrade Electrical Power Supply to Hangars, questions were asked if an upgrade is needed. Irv did indicate there are issues for the hangar tenants. Mike Cherry asked if we should show the Electrical Upgrade under Capital Improvement for the proposed budget. Consensus among the group was to put it into the proposed budget, as it is a long-term improvement.

Motion to approve the 5yr. FAA Improvement Plan made by Mike Sherer, second by Eric Bagelmann. Approved.

7) Tabled Items - None

8) Project Status Report - The Runway 29 Extension - Anticipate the closing documents to City Council on January 4, 2021. There will probably be a need for some additional grading to finish off the project.

9) Group Discussion - Mike Sherer expressed his gratitude to Kris Glaser for his service to the Community and the Commission. Kris has accepted a new position in the Des Moines area. The transition will not happen for a several months. Others also thanked Kris for all the work he has put in, not only on City Council but also as the Airport Liaison for City Council and previous member of the Airport Commission. Thank you, Kris!

10) Adjournment - Motion to adjourn made by Eric Bagelmann, second by Lee Hinrichs. Approved.