

12 September 2019 Airport Commission Meeting
 Minutes taken by Eric Bagelmann

1) Present - Dennis Hansen, Lee Hinrichs, Kris Glaser, Jane Wollenzien, Eric Bagelmann, Irv Swieter, Mike Cherry and Tim Kangas.

Absent - None

Guests - Mark Mueller, Diane Foelske, Tim Busch and Clint Swieter.

2) Approval of Meeting Minutes - Motion to approve the August Meeting Minutes made by Dennis Hansen & seconded by Jane Wollenzien. Approved

3) Review Financial Report & Approve Bills - There were no bills to approve. Two questions were asked. The first, what assets were sold for \$293? Mike Cherry indicated it was furniture. The second question, how we got to \$5,113 under Electric/Gas Utilities? Irv Swieter said it was the purchase of propane for winter. The airport has two 1,000 gallon tanks and Irv has booked 4,000 gallons for winter based on last year. Motion to approve the Financial Report made by Eric Bagelmann & seconded by Kris Glaser. Approved

4) Reports and Announcements - Traffic Report for August showed 384 total movements: Agriculture 193, Business 166, Training 0 and Pleasure 25. Year-to-Date total: 1,599. Fuel sales totaled 1,984.5 gallons. Very good numbers with the airport closed for half of the month. Motion to approve the Traffic Report made by Jane Wollenzien & seconded by Dennis Hansen. Approved.

Waverly, Iowa Airport Monthly Traffic Report

Purpose	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
Agriculture	0	0	0	0	0	0	114	193					307
Business	8	31	88	157	152	131	342	166					1075
Training	34	5	15	13	6	23	0	0					96
Pleasure	0	2	4	7	11	8	64	25					121
Total	42	38	107	177	169	162	520	384					1599

Around noon on Wednesday 11 September, the traffic controls were off, meaning the airport was open & operational. Irv had the NOTAM, Notice To Airmen, for the airport closure taken off. There is still a NOTAM for Waverly Airport for a communications tower with a light out, 9.5 miles to the north east.

Fiber optic is hooked up for the airport, but not yet available to the fuel pumps to provide 24 hr. fuel service.

The Avionics Clean Room Project request from the Iowa DOT was turned down. Commission will need to discuss options in an upcoming meeting. The Avionics Shop is one of three full-service avionics shops in the state. The other two are in Spencer, Iowa and Des Moines, Iowa.

5) Unfinished Business - None

6) New Business - Obstruction Removal Project 2020 (Clan & Schmidt Properties). This is an Airport Improvement Program, AIP, for removing trees and buildings, which will return to the City of Waverly, 85% of the eligible cost up to \$148,027. Asbestos testing is anticipated on the Clan Property as the house was built in 1910. Motion to approve the Obstruction Removal Project 2020 Agreement for City Council approval made by Eric Bagelmann & seconded by Kris Glaser. Approved.

7) Tabled Items - None

8) Project Status Report - The Airport reopened Wednesday 11 September 2019. It closed on 12 August 2019 for the Runway 29 Extension Project grading. With favorable weather, the contractor, JB Holland, finished the grading in 18 business days including a few Saturdays. Total closure for the airport was 30 calendar days. With grading complete, 6-12 inches of settlement is expected and accounted for by the engineer. The next phase is extension paving in the Spring of 2020.

9) Group Discussion - The Commission will present a report to City Council on the Airport and the Commission. The City Council study session is scheduled for 25 November 2019.

10) Adjournment - Motion to adjourn by Lee Hinrichs & seconded by Jane Wollenzien. Approved