

**14 February 2019**  
**Airport Commission Meeting**  
Minutes by Eric Bagelmann

1) **Present** - Dennis Hansen, Jane Wollenzien, Lee Hinrichs, Kris Glaser, Eric Bagelmann, Mike Cherry, Tim Kangas and Irv Swieter.

**Guests** - Barb Swieter, Clint Swieter, Diane Foelske.

2) **Approval of Meeting Minutes** - Motion to approve by Jane Wollenzien, seconded by Lee Hinrichs. Approved.

3) **Review Financial Report and Approve Bills** - Need corrected copy of report. Numbers were correct but placed on the wrong line. Motion to approve by Kris Glaser, seconded by Jane Wollenzien. Approved.

4) **Reports and Announcements** - Traffic Report for January showed 43 departures and arrivals. Fuel sales totaled 154.3 Gallons of 100LL. Motion to approve by Lee Hinrichs, seconded by Eric Bagelmann. Approved.

5) **Unfinished Business** - None.

6) **New Business** - None.

7) **Tabled Items** - None.

8) **Project Status Report** - On 04 March 2019, City Council will set a public hearing date for 15 April 2019 for the Runway 29 Extension project. Partial and part time airport closure will occur in the Fall of 2019 for grading and in the Spring of 2020 for concrete paving. Grading will not affect runway lighting.

An Environmental Assessment is to be performed on 18 February 2019, for the Schmidt property. Trees on the south side of the Schmidt property will need to come down to accommodate GPS Approach safety issues.

Mike Cherry will check to see if all available Airport Commission Members can attend 15 April 2019 public hearing. Concern was raised if 3 or more Commission Members appeared, does it constitute a quorum and is it a problem even though the Commission would not be deciding any issues?

9) **Group Discussion** - Irv indicated he has not heard from the City Attorney regarding hangar leases. Discussion on how tenants should and are paying their leases. Irv will start doing monthly invoices for tenants. Tenant payments will continue in current form of being made out to the City, and mailed or dropped off to the airport.

Irv asked about a possible grant to acquire snow removal equipment such as a Box Blade. It is possible, but the equipment could only be used at the airport.

A safety audit was completed by Pro Shield. Items noted are being fixed and brought up to code.

The Quiet Birdmen, a group of retired aviators, would like to use the airport lounge every second Monday of the month for a meeting.

10) **Adjournment** - Motion made by Dennis Hansen and seconded by Jane Wollenzien. Approved.